



COMMUNITY ASSOCIATION

BAWLEY POINT, KIOLOA AND TERMEIL

BAWLEY POINT, KIOLOA AND TERMEIL COMMUNITY ASSOCIATION

Executive Meeting- 6PM Monday 3 August 2026

Minutes

Welcome and Acknowledgement of Country

Attending: Peter Longstaff (President), Lynn Cowley (Secretary), Tony Sattler (Public Officer), Claire Stephenson, David Keith,

Apologies: Judith Carroll, Carrie Smith, Kylie Brindley

Minutes of the last Executive Meeting 4 May 2026

Circulated via email.

Moved: Those minutes 04/05/26 be accepted: **Carried unanimously.**

Kylie Brindley has announced her resignation as Treasurer, effective immediately.

The executive thanks Kylie for all her hard work over the past couple of years. She has done a fabulous job of keeping our accounts accurate and current.

Lynn Cowley will take on the role of Treasurer until the AGM in August '26, and will therefore become a signatory on the IMB bank account: Bawley Point Kioloa Termeil Community Association Inc (BPKTCA) BSB: 641 800 Acc: 200758714

Moved: That immediately Lynn Cowley become a signatory on the Bawley Point Kioloa Termeil Community Association Inc (BPKTCA) IMB bank account, BSB: 641 800 Acc: 200758714. **Carried unanimously.**

Corro In and Out

Letter to SCC including relevant documentation for transition to ACF:

- Code of conduct
- New constitution
- Certificate of currency
- Invoice for \$1100 grant (incl GST)
- Schedule for 2027 meetings

Letter to Jihad Jib Minister of Emergency Services (CC Liza B) re Dangerboard Road closure – follow up letter – no response

Red Cross letter seeking interest from communities re a RediCommunity resilience plan – responded indicating interest. Lynn met with Gabe (Kioloa RFB) and Samantha (Red Cross) 24th July

Huskisson & Vincentia queries re our Strategic Plan (SP)

Mail chimp / FB

Disaster Planning survey (opportunity to highlight Dangerboard Road closure)

Dept of Planning: proposed changes to reduce exhibition period for DAs

Mobile services visit to Bawley Point shops

Boating infrastructure survey

Update on soft plastics collection – now available at Kioloa Depot

Governance, Administration and Management

- New / updated Constitution lodged with Dept of Fair Trading
- Treasurer's report to 30 June 2026 tabled. Noted financial report to be signed by Public Officer and lodged with ACNC after the AGM on 23 August 2026.
- EOFY reporting - Tier 2 NFP so no need for audit. Executives agreed that there is no need for it in practical terms and or Constitutional or Fair-Trading requirements for BPKTCA to be audited.
- New meeting attendance register in place includes agreement to abide by code of conduct. Many new / renewing members have not yet completed a membership form.
- Membership now is 96 members following emails sent, to last year's members who have not rejoined this year.
- Still finalizing payment for annual \$1000 SCC grant for ACFs.



Community Led Projects

Emergency beach stations:

Update on last 2 BRSS: passed EOI stage of Community Building Projects grants.

Detailed application was submitted by closing date of 17 July. Application included letters of support from various groups, including Lands Edge, who regularly bring school kids to our beaches. Outcome from this round of Community Building Projects will not be announced until January 2027. This is not ideal as the summer season will be well underway. These BRSSs will go to north ends of Murramarang and Gannett beaches. If unsuccessful we could try Bendigo Bank for another BRS grant. President has approached Merry Beach Ingenia to see if they will fund a final beach rescue station for Merry Beach.

Seating at Gannett beach:

Update – to be installed 3 September. \$4000 cost to be covered by Sport & Rec. No deed required. SCC will be in attendance during installation.

Cricket nets:

Update. Survey shows current cricket nets sit partially on crown land not managed by Council. Therefore, the cricket pitch will need to be in a new position. Council has agreed to a new location towards the north end of the oval, closer to other facilities and away from the road. Council support is in place for this project is now finalised. BPKTCA will be required to demolish existing cricket net and pay for removal of the waste. Currently seeking grant funding:

Cricket NSW will be offering a round of grant coming later in the year, Chris Videroni is looking into this funding. We are required to be invited to apply for Cricket NSW/Australia Grants.

Secretary has looked at the current round of Clubs grant for Sport & Recreation. This project is ineligible as the minimum cost of the project needs to be \$100000. Club Grants will fund half.

If funding is not available from Cricket NSW this project will be shelved for now.

Final section of pathway to Kioloa Beach

Part of the proposed section of the pathway lies on Crown land not managed by Council. The pathway upgrade is considered a permanent structure and therefore requires a lease from Crown Lands. The project needs to be tabled at a Council meeting for agreement to the permanent lease. Hoping for completion in Spring??? Followed up with Cllr Boyd twice. She has no further updates but will let us know when there is something to report.

Welcome pack

Progressing. Hoping for funding of up to \$5000, from FRRR. Draft welcome pack to be forwarded to Exec members for comment / input.

General Business

SCC changes to new ACF model

Invoice for \$1100 (incl GST) and supporting docs submitted to SCC on 29 May and again on 1 July.

Secretary sent a modified, GST free, invoice to SCC on 3 August 2026 as per SCC request.

Racecourse Tasman

2025.26 annual report due in September. Annual report is a requirement for Tasman's Licence to Operate. Public Officer will follow up via GIPA September / October.

Red Cross RediCommunity Resilience Plan

"My name is Samantha Stewart. I have recently commenced employment with Australian Red Cross as the local Resilience Officer for the Shoalhaven.

I am hopeful there may be a member of your community network available to speak to me in person about the RediCommunities | Australian Red Cross program commencing in the Shoalhaven. This is an Australian Red Cross facilitated program that empowers high-risk communities to develop and implement their own disaster resilience action plans and high-impact initiatives. As part of this program, Australian Red Cross developed a flexible, five-phase model to strengthen community resilience to disasters. Recognising that every community is unique and best placed to know their own history, strengths, risks, people, resources, capacities and geographical location, this approach is iterative and responsive to evolving needs and priorities.

We have donor funding and we are seeking to identify two communities within the Shoalhaven to participate over the next two years. Knowing that we live in a high-risk region, the initial stage of the program is for me to determine where in our region has an interest and appetite to lead an initiative that builds on long term resilience and sustainability.

By working closely with community groups through a series of free workshops, RediCommunities aims to establish long-lasting and self-sustaining resilience practices. Throughout the program, depending on the needs of the community, and the level of engagement, there is also the opportunity to draw from a wide range of resources and workshops that the Australian Red Cross can provide. The organisation offers training to groups that are interested in First Aid training courses | Australian Red Cross, EmergencyRedi program and, the Pillowcase Workshops | Australian Red Cross project for Year 3 & 4 school children. Volunteers can also receive further training to deliver workshops and run community events."

Gabe (Kioloa RFB) and Lynn met Samantha and her coworker James, 24 July.

Following the meeting, Lynn contacted Richard Hart, SCC Local Emergency Committee, re holding an Emergency Services Expo at Kioloa. Waiting for a response.

Red Cross will have a stall next to Kioloa RFB at the Murramarang Market on October long weekend.

Kioloa RFB will be holding their Get Ready Weekend. Kioloa RFB and Red Cross will be available to assist / encourage households with their Emergency RediPlans.

Dangerboard Road update

President and Secretary met with Kioloa and Bawley Point RFBs on 3 August to discuss a strategy for access to the now closed Dangerboard Road as the next fire season approaches. A 2-part plan was proposed. Copy to be send to Exec members.

Part 1: interim emergency access solution to be in place by October 2026

- Move concrete barricades back towards Cockwhy Bridge to allow access to South Arm Road
- Grade Dangerboard Road
- Install lockable gate to limit access to emergency services only

Part 2: long term management solution to be in place by June 2027

SCC and NSW NPWS investigate transferring ownership / operational management of relevant section of Dangerboard road to NPWS.

AGM

All Exec members will run again, nomination forms required no later than 7 days before AGM, ie Sunday 16 August. Nomination form will be included with Agenda.

Next General Meeting / AGM: Sunday 23 August 2026

Next Exec Meeting: Monday 2 November 2026

Meeting Closed: 7.02pm

Profit and Loss

Bawley Point, Kioloa, Termeil Community Association Inc.

For the year ended 30 June 2026

	2026	2026 % OF TRADING INCOME	2025	2025 % OF TRADING INCOME
Trading Income				
1.100 - Annual Memberships BPKTCA	1,527	18%	392	31%
1.300 - Donations Local (Jams) etc.	146	2%	350	28%
1.400 - CLP Beach Rescue Stations Grants/Donations	5,436	65%	-	-
1.500 - SCC Annual Grant	563	7%	500	40%
270 - Interest Received	684	8%	5	0%
Total Trading Income	8,356	100%	1,247	100%
Cost of Sales				
313 - CLP Community Connect	1,414	17%	-	-
314 - CLB Community DEFIB IGA/Merry 2023	-	-	241	19%
315 - CLP Project Strategic Plan 2025	258	3%	578	46%
316 - CLP Beach Rescue Stations 2025	4,722	57%	-	-
Total Cost of Sales	6,393	77%	819	66%
Gross Profit	1,963	23%	428	34%
Other Income				
1.150 - Community Connect Equity Funds	1,414	17%	-	-
Total Other Income	1,414	17%	-	-
Operating Expenses				
404 - Bank Fees	6	0%	60	5%
433 - Insurance	331	4%	-	-
449 - MV & Mens Shed Trailer Expenses	-	-	36	3%
474 - Training	109	1%	-	-
485 - Subscriptions Xero Website Mailchimp	569	7%	470	38%
Total Operating Expenses	1,016	12%	567	45%
Net Profit	2,361	28%	(138)	-11%

Balance Sheet

Bawley Point, Kioloa, Termeil Community Association Inc. As at 30 June 2026

	30 JUNE 2026	30 JUNE 2025
Assets		
Bank		
BPKTCA - Bendigo Bank (Milton)	41,132	-
BPKTCA - Community Connect Account	-	40,098
BPKTCA - General Account IMB (Ulludulla)	3,059	3,099
Total Bank	44,190	43,197
Fixed Assets		
720 - Computer Equipment	2,164	2,164
721 - Less Accumulated Depreciation on Computer Equipment	(2,164)	(2,164)
Total Fixed Assets	-	-
Total Assets	44,190	43,197
Liabilities		
Current Liabilities		
820 - GST	13	(32)
860 - Rounding	2	-
Total Current Liabilities	15	(32)
Total Liabilities	15	(32)
Net Assets	44,176	43,229
Equity		
960 - Retained Earnings	(164)	(26)
961 - Equity Historical	41,979	43,393
Current Year Earnings	2,361	(138)
Total Equity	44,176	43,229

Financial reporting requirements

Understand financial reporting requirements for Tier 1 (large) and Tier 2 (small) incorporated associations in NSW. Find out about the exemptions for registered charities.

Last updated: 01 April 2026

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Incorporated associations have financial reporting requirements

(#toc-incorporated-associations-have-financial-reporting-requirements)

Requirements differ between Tier 1 and Tier 2 incorporated associations

(#toc-requirements-differ-between-tier-1-and-tier-2-incorporated-associations)

Registered charities are exempt from financial reporting requirements

(#toc-registered-charities-are-exempt-from-financial-reporting-requirements)



Changes to financial reporting requirements for entities registered with the Australian Charities and Not-for-profits Commission (ACNC)

From 1 April 2026, ACNC-registered incorporated associations can fully meet NSW financial reporting obligations by reporting to the ACNC and complying with certain conditions. This replaces the former reporting arrangements for ACNC registered incorporated associations.

Incorporated associations have financial reporting

requirements

Incorporated associations must lodge annual financial summaries with NSW Fair Trading in the approved form:

- within one month after the Annual general meeting (AGM), and
- no later than 7 months after the incorporated association's financial year end.

You must keep accurate records of the association's financial transactions and positions. If financial records are in a language other than English, you must keep an English translation with them.

See **minutes, records and registers**

(/business-and-economy/incorporated-associations/running-an-incorporated-association/keeping-minutes-records-and-registers)

for more information.

Requirements differ between Tier 1 and Tier 2 incorporated associations

Financial reporting thresholds changed on 27 June 2025

On 27 June 2025, the financial reporting thresholds increased for Tier 1 and Tier 2 incorporated associations. The new thresholds are listed below.

An incorporated association's reporting obligations under the **Associations Incorporation Act 2009**

(<https://legislation.nsw.gov.au/view/html/inforce/current/act-2009-007>)

(the Act) are based on its financial status. You can be a Tier 1 (large) or Tier 2 (small) incorporated association.

Tier 1 incorporated associations

You are a Tier 1 incorporated association if your:

- total revenue in the income and expenditure statement (such as gross receipts) for a financial year is over \$500,000 or
- current assets* are more than \$1,000,000.

Visit **Tier 1 incorporated association's financial reporting**

(/business-and-economy/incorporated-associations/running-an-incorporated-association/financial-reporting-requirements/tier-1-incorporated-associations-financial-reporting)

for more information.

Tier 2 incorporated associations

Your association is a Tier 2 incorporated association if your:

- total revenue in the income and expenditure statement (such as, gross receipts) for a financial year is \$500,000 or less, and
- current assets* are \$1,000,000 or less.

Visit **Tier 2 incorporated association's financial reporting**

(/business-and-economy/incorporated-associations/running-an-incorporated-association/financial-reporting-requirements/tier-2-incorporated-associations-financial-reporting)

for more information.

*Current assets refer to assets (other than real property or assets that are capable of depreciation). It includes amounts held in financial institutions, stocks, and debentures.

Registered charities are exempt from financial reporting requirements

If your NSW incorporated association is registered as a charity with the **Australian Charities and Not-for-profits Commission (ACNC)**

(<http://www.acnc.gov.au/>)

, you are generally exempt from NSW financial reporting requirements. The ACNC shares information with NSW Fair Trading to reduce duplication.

Check if you are exempt

To be exempt for a financial year your incorporated association must:

- be registered with the ACNC (check your charity status on the **ACNC Charities Register** (<https://www.acnc.gov.au/charity/charities>)), and
- lodge its **ACNC Annual Information Statement** (<https://www.acnc.gov.au/for-charities/annual-information-statement>) (AIS) for the financial year and meet all ACNC financial reporting requirements, and

- not have financial statements and reports withheld from the **ACNC Charity Register** (<https://www.acnc.gov.au/charity/charities?search=Variety>), and
- not be part of an **ACNC-reporting group** (<https://www.acnc.gov.au/tools/topic-guides/group-reporting>)

If your incorporated association fails to meet any of the above conditions in a financial year, the NSW financial reporting requirements will automatically apply.

Completing your ACNC AIS

The AIS includes extra questions that help the ACNC collect information for NSW Fair Trading. When completing the AIS, make sure you answer all questions in the State and Territory reporting section, including your NSW incorporated association number.

NSW Fair Trading may contact you if any required information is missing. For more information, visit the **ACNC website** (<https://www.acnc.gov.au/for-charities/manage-your-charity/other-regulators/state-and-territory-regulators/regulation-charities-new-south-wales>)

You are exempt from NSW financial reporting requirements

If your incorporated association qualifies for the exemption, you do not need to:

- prepare financial statements under NSW law
- audit financial documents (where required) under NSW law, or
- submit financial documents to members at the AGM.

You are not exempt from other NSW requirements

Even if your incorporated association qualifies for the exemption for a financial year, your incorporated association must:

Hold an AGM within 6 months of the end of each financial year

As part of good governance, share financial documents with members at the AGM or direct them to access the information on the **ACNC Charity Register** (<https://www.acnc.gov.au/charity/charities?search=Variety>)

Visit the ACNC website for information on **accountability to members**

(<https://www.acnc.gov.au/for-charities/manage-your-charity/governance-hub/2-accountability-members>)

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Notify NSW Fair Trading if association details change

You must notify NSW of any changes to the incorporated association's name, contact details, constitution, or public officer.

See **incorporated associations forms and fees**

(/business-and-economy/incorporated-associations/incorporated-associations-forms-and-fees)

for information on how to lodge changes.

Ask NSW Fair Trading a question

If you are unable to find the information you need, you can call us on **1800 502 042**

(tel:1800 502 042)

between 8:30am and 5pm, Monday to Friday.

NSW Fair Trading can only provide information based on the content available on the website and cannot provide legal advice.