



COMMUNITY ASSOCIATION

BAWLEY POINT, KIOLOA AND TERMEIL

BAWLEY POINT, KIOLOA AND TERMEIL COMMUNITY ASSOCIATION

Executive Meeting- 6 PM Monday 3 August 2026

AGENDA

Welcome and Acknowledgement of Country

Apologies:

Minutes of the last Executive Meeting 4 May 2026

Circulated via email and on web site

Business Arising from minutes

Corro in and out

Letter to SCC including relevant documentation for transition to ACF:

- Code of conduct
- New constitution
- Certificate of currency
- Invoice for \$1100 grant (incl GST)
- Schedule of 2027 meetings

Letter to Minister Jihad Jib (Minister of Emergency Services) (cc Liza Butler) re: Dangerboard Road closure – follow up on our letter via – no response

Red Cross letter seeking interest from communities re a RediCommunity resilience plan – responded indicating interest. Lynn meeting with Gabe (Kioloa RFB) and Samantha (Red Cross) 24 July

Huskisson & Vincentia queries re our SP.

Councilor Boyd (email) following up on the status of Shared Pathway on Crown land to Kioloa Beach (100metres)

Mail chimp / FB

Disaster Planning survey (opportunity to highlight Dangerboard Road closure)

Dept of Planning: proposed changes to reduce exhibition period for DAs

Mobile services visit to Bawley Point shops

Boating infrastructure survey

Update on soft plastics collection – now available at Kioloa Depot

Governance, Administration and Management

- New / updated Constitution lodged with Dept of Fair Trading, accepted, and monies received from SCC for lodgment.
- Treasurer's report, resignation of Kylie Bridley- Big shout out for tireless work on accounts last few years.
- Update on use of Xero for reporting
- EOFY reporting - Tier 2 NFP no need for audit, agreement at the AGM, Executive to agree or NOT.
- New meeting attendance register includes agreement to abide by code of conduct. Many new / renewing members have not completed a membership form.
- Membership update, solid response, 81 members are financial as off 15/07, some members are paying 5 years for simplicity, working on encouraging about 60 members from last year who have not renewed.

Community Led Projects

CLP2025.00094 Emergency Beach Rescue Stations: Ongoing for 2 BRS's Murramarang & Gannet North Update on last 2 BRSs: Grant passed EOI stage. Requested letters of support from community groups and quotes. Detailed grant submission submitted 17th July, awarded January 2027. To submit final Grant application Deed of Agreement was signed for the next two BRS's.

CLP2025.00160 submitted 16/12/25 Seating at Gannett beach:

Update

CLP2025.00162 submitted 16/12/25 Kioloa Cricket nets:

Update. Survey shows current cricket nets sit partially on crown land, so the cricket pitch will need to be in a new position. Location resolved with SCC at north end of the oval, closer to other facilities and away from the road. Ongoing final negotiations regarding demolition and Deeds expected to be concluded of July with revised budget, main activity now is too source Grants. Refer attached proposal PLAN.

CLP2025.00127 submitted 7/11/25 Final section of pathway to Kioloa Beach

Part of proposed section of pathway lies on Crown land. Pathway upgrade is considered to be a permanent structure and therefore requires a lease from Crown Lands. Councilor Boyd (email) following up on the status of Shared Pathway on Crown land to Kioloa Beach (100metres)

Hoping for completion in Spring???

CLP Welcome pack, not requiring SCC approval

Progressing. Hoping for funding, up to \$5000, from FRRR.

General Business

SCC changes to new ACF model

Update on how it is working. Invoice for \$1100 (incl GST) and supporting docs submitted to SCC on 1 July, seeking confirmation date for payment from SCC.

Racecourse Tasman

2025.26 annual report due in September 26. Annual report is a requirement for Tasman's Licence to Operate.

Welcome pack

Progressing. Hoping for funding, up to \$5000, from FRRR.

Rec Cross RediCommunity Resilience Plan

"My name is Samantha Stewart. I have recently commenced employment with Australian Red Cross as the local Resilience Officer for the Shoalhaven.

I am hopeful there may be a member of your community network available to speak to me in person about the RediCommunities | Australian Red Cross program commencing in the Shoalhaven. This is an Australian Red Cross facilitated program that empowers high-risk communities to develop and implement their own disaster resilience action plans and high-impact initiatives. As part of this program, Australian Red Cross developed a flexible, five-phase model to strengthen community resilience to disasters. Recognising that every community is unique and best placed to know their own history, strengths, risks, people, resources, capacities and geographical location, this approach is iterative and responsive to evolving needs and priorities

We have donor funding and we are seeking to identify two communities within the Shoalhaven to participate over the next two years. Knowing that we live in a high-risk region, the initial stage of the program is for me to determine where in our region has an interest and appetite to lead an initiative that builds on long term resilience and sustainability.

By working closely with community groups through a series of free workshops, RediCommunities aims to establish long-lasting and self-sustaining resilience practices. Throughout the program, depending on the needs of the community, and the level of engagement, there is also the opportunity to draw from a wide range of resources and workshops that the Australian Red Cross can provide. The organisation offers training to groups that are interested in First Aid training courses | Australian Red Cross, EmergencyRedi program and, the Pillowcase Workshops | Australian Red Cross project for Year 3 & 4 school children. Volunteers can also receive further training to deliver workshops and run community events."

Gabe Meyer (Kioloa RFB) and Lynn are meeting met with Samantha 24 July.

Speakers at next General/AGM meeting

- Fiona from SCC has been invited to give a short presentation on general recycling – unable to attend, possible for November meeting
- *"CareAlert is an Australian family business that has been helping older Australians live safely and independently at home for over 20 years — and we're reaching out because we believe we share something important with your organization"*. Invited but no response yet.

Other Business

Next Exec Meeting – Sunday 22 November 2026

Next General Meeting / AGM – Sunday 2 November 2026

Meeting Closed

Briefing Document: Community-Led Beach Rescue Station Agreements

Executive Summary

This briefing document outlines the formal agreements between Shoalhaven City Council (Council) and the Bawley Point Kioloa Termeil Community Association Inc (BPKTCA) regarding the installation and management of emergency equipment at key coastal locations. These agreements establish a community-led framework where BPKTCA coordinates the funding, installation, and ongoing maintenance of "Beach Rescue Stations" on Council-owned or managed land. The partnership covers four specific sites: Shelly Beach, Bawley Beach, Gannett Beach, and Murramarang Beach. The standard term for these agreements is 10 years, aligning with the expected "life of the Asset," with BPKTCA assuming nearly all operational and financial responsibility for the equipment. Council's role is primarily consultative and administrative, ensuring the sites are appropriate while remaining explicitly exempt from maintenance or monitoring duties.

Parties and Strategic Intent

The agreements are established between two primary entities:

- **Shoalhaven City Council:** The local government organisation for the Shoalhaven local government area.
- **Bawley Point Kioloa Termeil Community Association Inc (BPKTCA):** An incorporated association endorsed by Council to represent residents and ratepayers in the Bawley Point, Kioloa, and Termeil areas.

Purpose of the Agreements

The primary intent is to facilitate a community-led initiative to improve public safety. BPKTCA secures the necessary funding and manages the installation of Emergency Equipment to provide life-saving resources at popular beach locations. The Deeds of Agreement serve to:

- Define the roles and responsibilities of both parties.
- Establish terms for ongoing maintenance and site permissibility.
- Ensure the equipment meets regulatory and safety standards.

Operational Framework and Responsibilities

The agreements delineate a clear separation of duties, placing the operational burden on the community association while the Council provides site access and high-level oversight.

BPKTCA Responsibilities

The BPKTCA is responsible for the full lifecycle of the emergency assets:

- **Site Selection:** Choosing appropriate locations in consultation with Council staff.
- **Funding and Installation:** Facilitating the supply and installation, ensuring the use of reputable contractors with appropriate insurance.
- **Maintenance and Repair:** Maintaining all equipment and promptly repairing or restoring faulty or degraded items.
- **Signage:** Installing signage that includes a QR code for fault notification. Signage must **not** include the Council's logo or any reference to the Council.

- **Site Restoration:** Upon termination, BPKTCA must remove all equipment and "make good" the sites, including the removal of concrete footings or structural installments.

Council Responsibilities

Council's involvement is limited to support and communication:

- **Consultation:** Providing staff to assist with site selection.
- **Inquiry Management:** Directing all public inquiries regarding the equipment to the Secretary of the BPKTCA.
- **Notification:** Alerting BPKTCA to any concerns or issues regarding the equipment.
- **Exclusion of Liability:** The agreements explicitly state that Council is **not** responsible for the installation, monitoring, or maintenance of the equipment.

Asset Profile and Locations

The "Asset" refers to both the storage units and the specific emergency items housed within them.

Standard Emergency Equipment

Each site is equipped with a uniform set of supplies as defined in Schedule A of the agreements:

1. **Zoll AED 3 Fully Auto:** An automated external defibrillator and its associated storage unit.
2. **Two Rescue Tubes:** Equipment supplied by Surf Life Saving Australia.
3. **Shark Bite Kit (Small):** Specialized first aid equipment for marine predator encounters.

Authorized Sites

The agreements cover the following land parcels:| Site Name | Geographic Location | Legal Land Description || ----- | ----- | ----- || **Shelly Beach** | Kioloa | Lot 2 DP 614466 || **Bawley Beach** | Bawley Point | Lot 7004 DP 1057514 || **Gannett Beach** | Bawley Point | Lot 95 DP 227168 || **Murramarang Beach** | Bawley Point | Lot 223 DP 236006 |

Terms, Termination, and Legal Provisions

Agreement Duration

- **Commencement:** The agreements commenced on various dates (December 12, 2025, for Kioloa; May 8, 2026, for Bawley Beach; and December 18, 2026, for Gannett/Murramarang).
- **Standard Term:** 10 years from the installation date (the projected "life of the Asset").
- **Extensions:** Parties may agree in writing to an extended term of no more than 12 months. Notice of an extension offer must be provided three months prior to the expiration of the current term.

Termination Protocols

Termination can occur under two conditions:

1. **Expiration:** At the end of the 10-year term or agreed extension.

2. **Notice:** Either party may terminate the agreement by providing **21 days written notice** without requiring a reason. Upon termination, BPKTCA has 14 days to remove the equipment and restore the site to its pre-installation condition.

Dispute Resolution

If a dispute arises, the parties must follow a structured process:

1. **Dispute Notice:** A written notice outlining the issue, the desired achievement, and the proposed settlement.
2. **Mediation:** If unresolved within 14 days, the matter must be submitted to a mediator. Costs for mediation are shared equally.
3. **Legal Action:** If mediation fails, parties may pursue available legal actions.

General Legal Clauses

- **Privacy:** Both parties must comply with state and federal Privacy Laws.
- **Media:** Neither party may use the other's name, image, or logo without prior written consent. BPKTCA is solely responsible for media announcements regarding the equipment.
- **Relationship:** The agreements do not create a partnership, employment, or joint venture relationship.
- **Governing Law:** The agreements are governed by the laws of New South Wales.

Balance Sheet

Bawley Point, Kioloa, Termeil Community Association Inc. As at 30 June 2026

	30 JUNE 2026	30 JUNE 2025
Assets		
Bank		
BPKTCA - Bendigo Bank (Milton)	41,132	-
BPKTCA - Community Connect Account	-	40,098
BPKTCA - General Account IMB (Ulludulla)	3,059	3,099
Total Bank	44,190	43,197
Fixed Assets		
720 - Computer Equipment	2,164	2,164
721 - Less Accumulated Depreciation on Computer Equipment	(2,164)	(2,164)
Total Fixed Assets	-	-
Total Assets	44,190	43,197
Liabilities		
Current Liabilities		
820 - GST	13	(32)
860 - Rounding	2	-
Total Current Liabilities	15	(32)
Total Liabilities	15	(32)
Net Assets	44,176	43,229
Equity		
960 - Retained Earnings	(164)	(26)
961 - Equity Historical	41,979	43,393
Current Year Earnings	2,361	(138)
Total Equity	44,176	43,229

Profit and Loss

Bawley Point, Kioloa, Termeil Community Association Inc.

For the year ended 30 June 2026

	2026	2026 % OF TRADING INCOME	2025	2025 % OF TRADING INCOME
Trading Income				
1.100 - Annual Memberships BPKTCA	1,527	18%	392	31%
1.300 - Donations Local (Jams) etc.	146	2%	350	28%
1.400 - CLP Beach Rescue Stations Grants/Donations	5,436	65%	-	-
1.500 - SCC Annual Grant	563	7%	500	40%
270 - Interest Received	684	8%	5	0%
Total Trading Income	8,356	100%	1,247	100%
Cost of Sales				
313 - CLP Community Connect	1,414	17%	-	-
314 - CLB Community DEFIB IGA/Merry 2023	-	-	241	19%
315 - CLP Project Strategic Plan 2025	258	3%	578	46%
316 - CLP Beach Rescue Stations 2025	4,722	57%	-	-
Total Cost of Sales	6,393	77%	819	66%
Gross Profit	1,963	23%	428	34%
Other Income				
1.150 - Community Connect Equity Funds	1,414	17%	-	-
Total Other Income	1,414	17%	-	-
Operating Expenses				
404 - Bank Fees	6	0%	60	5%
433 - Insurance	331	4%	-	-
449 - MV & Mens Shed Trailer Expenses	-	-	36	3%
474 - Training	109	1%	-	-
485 - Subscriptions Xero Website Mailchimp	569	7%	470	38%
Total Operating Expenses	1,016	12%	567	45%
Net Profit	2,361	28%	(138)	-11%

Financial reporting requirements

Understand financial reporting requirements for Tier 1 (large) and Tier 2 (small) incorporated associations in NSW. Find out about the exemptions for registered charities.

Last updated: 01 April 2026

On this page

Incorporated associations have financial reporting requirements

(#toc-incorporated-associations-have-financial-reporting-requirements)

Requirements differ between Tier 1 and Tier 2 incorporated associations

(#toc-requirements-differ-between-tier-1-and-tier-2-incorporated-associations)

Registered charities are exempt from financial reporting requirements

(#toc-registered-charities-are-exempt-from-financial-reporting-requirements)



Changes to financial reporting requirements for entities registered with the Australian Charities and Not-for-profits Commission (ACNC)

From 1 April 2026, ACNC-registered incorporated associations can fully meet NSW financial reporting obligations by reporting to the ACNC and complying with certain conditions. This replaces the former reporting arrangements for ACNC registered incorporated associations.

Incorporated associations have financial reporting

requirements

Incorporated associations must lodge annual financial summaries with NSW Fair Trading in the approved form:

- within one month after the Annual general meeting (AGM), and
- no later than 7 months after the incorporated association's financial year end.

You must keep accurate records of the association's financial transactions and positions. If financial records are in a language other than English, you must keep an English translation with them.

See **minutes, records and registers**

(/business-and-economy/incorporated-associations/running-an-incorporated-association/keeping-minutes-records-and-registers)

for more information.

Requirements differ between Tier 1 and Tier 2 incorporated associations

Financial reporting thresholds changed on 27 June 2025

On 27 June 2025, the financial reporting thresholds increased for Tier 1 and Tier 2 incorporated associations. The new thresholds are listed below.

An incorporated association's reporting obligations under the **Associations Incorporation Act 2009**

(<https://legislation.nsw.gov.au/view/html/inforce/current/act-2009-007>)

(the Act) are based on its financial status. You can be a Tier 1 (large) or Tier 2 (small) incorporated association.

Tier 1 incorporated associations

You are a Tier 1 incorporated association if your:

- total revenue in the income and expenditure statement (such as gross receipts) for a financial year is over \$500,000 or
- current assets* are more than \$1,000,000.

Visit **Tier 1 incorporated association's financial reporting**

(/business-and-economy/incorporated-associations/running-an-incorporated-association/financial-reporting-requirements/tier-1-incorporated-associations-financial-reporting)

for more information.

Tier 2 incorporated associations

Your association is a Tier 2 incorporated association if your:

- total revenue in the income and expenditure statement (such as, gross receipts) for a financial year is \$500,000 or less, and
- current assets* are \$1,000,000 or less.

Visit **Tier 2 incorporated association's financial reporting**

(/business-and-economy/incorporated-associations/running-an-incorporated-association/financial-reporting-requirements/tier-2-incorporated-associations-financial-reporting)

for more information.

*Current assets refer to assets (other than real property or assets that are capable of depreciation). It includes amounts held in financial institutions, stocks, and debentures.

Registered charities are exempt from financial reporting requirements

If your NSW incorporated association is registered as a charity with the **Australian Charities and Not-for-profits Commission (ACNC)**

(<http://www.acnc.gov.au/>)

, you are generally exempt from NSW financial reporting requirements. The ACNC shares information with NSW Fair Trading to reduce duplication.

Check if you are exempt

To be exempt for a financial year your incorporated association must:

- be registered with the ACNC (check your charity status on the **ACNC Charities Register** (<https://www.acnc.gov.au/charity/charities>), and
- lodge its **ACNC Annual Information Statement** (<https://www.acnc.gov.au/for-charities/annual-information-statement>) (AIS) for the financial year and meet all ACNC financial reporting requirements, and

- not have financial statements and reports withheld from the **ACNC Charity Register** (<https://www.acnc.gov.au/charity/charities?search=Variety>), and
- not be part of an **ACNC-reporting group** (<https://www.acnc.gov.au/tools/topic-guides/group-reporting>)

If your incorporated association fails to meet any of the above conditions in a financial year, the NSW financial reporting requirements will automatically apply.

Completing your ACNC AIS

The AIS includes extra questions that help the ACNC collect information for NSW Fair Trading. When completing the AIS, make sure you answer all questions in the State and Territory reporting section, including your NSW incorporated association number.

NSW Fair Trading may contact you if any required information is missing. For more information, visit the **ACNC website** (<https://www.acnc.gov.au/for-charities/manage-your-charity/other-regulators/state-and-territory-regulators/regulation-charities-new-south-wales>)

You are exempt from NSW financial reporting requirements

If your incorporated association qualifies for the exemption, you do not need to:

- prepare financial statements under NSW law
- audit financial documents (where required) under NSW law, or
- submit financial documents to members at the AGM.

You are not exempt from other NSW requirements

Even if your incorporated association qualifies for the exemption for a financial year, your incorporated association must:

Hold an AGM within 6 months of the end of each financial year

As part of good governance, share financial documents with members at the AGM or direct them to access the information on the **ACNC Charity Register** (<https://www.acnc.gov.au/charity/charities?search=Variety>)

Visit the ACNC website for information on **accountability to members**

(<https://www.acnc.gov.au/for-charities/manage-your-charity/governance-hub/2-accountability-members>)

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Notify NSW Fair Trading if association details change

You must notify NSW of any changes to the incorporated association's name, contact details, constitution, or public officer.

See **incorporated associations forms and fees**

(/business-and-economy/incorporated-associations/incorporated-associations-forms-and-fees)

for information on how to lodge changes.

Ask NSW Fair Trading a question

If you are unable to find the information you need, you can call us on **1800 502 042**

(tel:1800 502 042)

between 8:30am and 5pm, Monday to Friday.

NSW Fair Trading can only provide information based on the content available on the website and cannot provide legal advice.

CONCEPT ONLY

**Lot 7010
DP 1101612
CROWN LANDS**

BOUNDARY SURVEYED 18/05/2026

**POSSIBLE FUTURE EXPANSION,
OUT OF SCOPE.**

**PROPOSED 20m x 3.6m CRICKET
NET POSITION
(PENDING SURVEY OF LEVELS IN
IMMEDIATE AREA).**

**DEMOLISH
EXISTING
CRICKET NETS
AS SURVEYED
18/05/2026**

**Lot 7004
DP 1020466
CROWN LANDS
SCC MANAGER**

**INDICATIVE TOUCH
FOOTBALL FIELD
70mx50m**

13.7m

EXISTING CREEKLINE

EXISTING CREEKLINE

TENNIS CLUB

**PLAY
GROUND**

**TOILET
BLOCK**

TENNIS COURTS

BASKETBALL COURT

VEGETATION DRIPLINE (NOT SURVEYED)

BOUNDARY SURVEYED 18/05/2026

MURRAMARANG ROAD

PROJECT NAME

KIOLOA SPORTS FIELD CRICKET NETS

PROJECT ADDRESS

650 MURRAMARANG ROAD KIOLOA NSW 2539

CLIENT

**SHOALHAVEN CITY COUNCIL - COMMUNITY INFRASTRUCTURE
PLANNING**



SITE PLAN PREFERRED OPTION

[SCALE] **1:500 @ A3** [DWG] **B&LD011** [REV] **A**



11/06/2026 10:35 AM
DRAWN BY: J. SIMPSON
CHECKED BY: C. MAHONY
APPROVED BY:

[REV#]	[DESCRIPTION]	[DATE]
A	FOR INFORMATION	11.06.2026

STATUS	TRIM REFERENCE	PLAN REFERENCE	SURVEYED BY
CONCEPT	50293E/1	2305_03	

GENERAL NOTES

The Builder shall check all dimensions and levels on site prior to construction. Notify any errors, discrepancies or omissions to the architect. Refer to written dimensions only. Do not scale drawings. Drawings are not be used for construction purposes until issued for construction.

All boundaries and contours are subject to survey drawing. All levels to Australian Height Data. It is the contractors responsibility to confirm all measurements on site and locations of any services prior to work on site.



COMMUNITY ASSOCIATION
BAWLEY POINT, KIOLOA AND TERMEIL

30th May 2026

The Hon. Jihad Dib, MP
NSW Minister for Emergency Services
GPO Box 5341 SYDNEY NSW 2001
bankstown@parliament.nsw.gov.au

Dear Minister Jihad

Re: Urgent Issue: Closure of Dangerboard Road, Kioloa NSW

I write to you on behalf of the residents, visitors and thousands of holidaymakers who have strong and enduring relationships with the Bawley Point, Kioloa and Termeil community and environs. I would like to bring to your attention an issue of critical importance to this community and ask for your consideration of our advice and request for action.

As you may know, these three small villages sit on the NSW south coastline surrounded (and closed off) by beautiful national park and bushland on three sides. There is only one road in and out of these villages, this being Bawley Point Road. At the end of the small community of Kioloa lies Dangerboard Road, which up until this time, has been the only other potential source of egress when Bawley Point Road is closed. It is vitally important for our two bushfire brigades Bawley Point RFS and Kioloa RFS, who have relied on this road frequently to make speedy exits to the highway when called out on emergencies. In the 2019 bushfires, our communities experienced first-hand, the danger and fear of being trapped by the fires with limited egress routes.

As a community, we are distressed that this important back road and vital means of connection has been closed by Shoalhaven City Council.

This closure of Dangerboard Road presents a significant risk to our community. It limits the capacity of our rescue crews to be able to attend highway emergencies, car accidents etc in a timely fashion when called upon to do so. It presents a massive increase in bushfire risk for Kioloa and Bawley Point, particularly during the bushfire danger period when hot, dry westerly winds prevail.

With Dangerboard Road unavailable, local firefighting resources from Kioloa and Bawley Point will no longer be able to undertake timely, direct attack operations on fires advancing toward the villages from the west. This will significantly constrain early suppression efforts at the critical incipient stage, when fires are most controllable. Instead, crews will be forced to take longer, less direct routes, significantly increasing response times. This delay will not only limit the opportunity for rapid containment but also reduce the ability of local crews to support suppression efforts to the southern areas around Durras, Pebbly Beach and Depot Beach. In practical terms, this degradation in access could mean the difference between successfully controlling a small, emerging fire and facing a rapidly escalating incident that may threaten lives and properties.

This is an important road that is in urgent need of repair, not closure, if lives and property are considered important and if tourism in the local area is to continue to flourish. Despite consultation with Shoalhaven Council to repair this vital link to the highway, we have been unsuccessful to date. On behalf of our emergency service volunteers, our local community leaders and residents, we ask you to look into this road closure and lend support to the re-opening and repair of Dangerboard Road as a matter of urgency.

I welcome the opportunity to discuss this with you in person and to walk you over the area and show you the risks, if you can manage a visit to our community. Our local Member, Liza Butler is a tremendous resource to our community and I'm sure she will be able to shed further light on this important issue.

Thank you for your consideration of this urgent request. We await your advice.

Kind regards

A handwritten signature in black ink, appearing to be a stylized 'P' followed by a large loop and a dot, representing the signatories Peter Longstaff and Lynn Cowley.

Peter Longstaff (President) and Lynn Cowley (Secretary)
Bawley Point Kioloa Termeil Community Association

Cc: Liza Butler MP