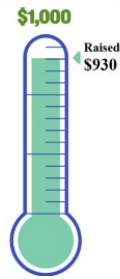




Membership Number Target



BAWLEY POINT, KIOLOA AND TERMEIL COMMUNITY ASSOCIATION
General Meeting- Sunday 9 AM 23 November 2025
AGENDA

Welcome and Acknowledgement of Country

Minutes of the last General Meeting Sunday 21 September 2025

Circulated via Mail chimp and on Website

Business Arising from minutes:

Moved those minutes be accepted:

Correspondence IN

Correspondence OUT: Request to SCC re soft plastic drop off at Kioloa

Governance, Administration and Management

Financial – Treasurer’s report

Membership: aiming for 100 paid memberships, currently 92

Subcommittee reports -None

Community Strategic Plan (CSP) 2025 -2035

Accepted unanimously by community at last general meeting. Introduced to Mayor 7 November. Mayor White reported the Plan at the Ordinary Meeting of Council on Tuesday 11 November 2025 by way of a Mayoral Minute to be endorsed as a reference document. BPKTCA President made a deputation at that meeting to provide a key summary of the plan to council. Plan was accepted unanimously and with great feedback from Mayor Patricia White and Councilors Gillian Boyd, Jemma Tribe and Debbie Killian.

MM25.28 Mayoral Minute - Bawley Point, Kioloa Termeil Community Strategic Plan 2025 to 2035

HPERM Ref: D25/519029

Attachments: 1. Mayoral - Submission - Bawley Point Kioloa Termeil Community Strategic Plan 2025 - 2035 (under separate cover) =>

Recommendation

That Council:

1. Endorse the Bawley Point, Kioloa Termeil Community Strategic Plan 2025 to 2035 as a reference document, to be considered by council in future planning and community engagement activities
2. Invite two representatives to attend Councils Ordinary Meeting to present the key elements of the plan to Council and upload the plan to council’s website so its publicly available.
3. Write to thank the Bawley Point, Kioloa Termeil CCB for their submission and deputation.

MM25.28

Update on Council Finances

See attached Finance Committee papers.



Ordinary Meeting – Tuesday 11 November 2025

Page 22



Meeting Minutes

council@shoalhaven.nsw.gov.au | shoalhaven.nsw.gov.au f @

MINUTES OF THE FINANCIAL REVIEW PANEL

Meeting Date: Wednesday, 15 October 2025
Location: Jervis Bay Room, City Administrative Centre, Bridge Road, Nowra
Time: 3.00pm

Community Led Projects (CLP)

Shared pathway Stage 2 to Kioloa (under construction)

Stage 2 – completed to Kioloa. Waiting on creek crossing opposite ANU.to be finalized.

Community Led Projects

Beach rescue stations

Station at Mudholes (Shelley Beach) is nearly ready for installation, waiting on shark bite kit. QR code for required maintenance is in place. SCC has approved this project, fine tuning deed between BPKTCA and SCC.

End of pathway from Scerri to Kioloa beach

A submission for the upgrade of the final section to Kioloa Beach has been submitted through the SCC portal. It is desirable to have this completed by Christmas, however, may be unlikely.

Cricket nets at Kioloa oval

Sport & Rec asked that BPKTCA gauge interest in upgrading the cricket nets via mail chimp and FB. This was done. Some very positive feedback emails were received, which were forwarded to Sport & Rec. On the agenda for Sport & Rec meeting of 13 November, BPKTCA have requested feedback.

Meeting held with BPKT Community Groups

On the agenda there were processes to work together to implement the Strategic Plan, attended by representatives of BPKTCA Executive, Sports & Rec, Community Gardens, Bush care.

Communication

Mailchimp and FB ongoing.

General Business

- **Treatment plants/s Racecourse Tasman**
- **Feedback** on the review of the GIPA annual reports 2023/24.
- **Feedback** on Endeavor Energy Commissioning- Micro Gris 11.11.25
- **Kioloa RFB Captain, Trevor Hodgetts**, will do a short presentation on bush fire preparedness for the coming season. He will be available to answer questions after the presentation and during morning tea.

New Business

Any items?

Next General Meeting – 2026 calendar attached to agenda.

Meeting Closed

Bawley Point Kioloa Termeil Community Association.



Meeting Calendar 2026

Website: <https://bawleykioloatermeil.org.au/>

Location: 4 O'Hara Street, Kioloa NSW 2539 Australia

All General Meetings, including the AGM at the Kioloa Community Centre

All Executive Meetings at the Tennis Club House opposite the Kioloa Community Centre

<https://www.google.com/maps/place/O'Hara+St,+Kioloa+NSW+2539>

Meeting Date	Type	Start time
Monday 2 February 2026	Executive	6 PM
Sunday 22 February 2026	General	9 AM
Monday 4 May 2026	Executive	6 PM
Sunday 24 May 2026	General	9 AM
Monday 3 August 2026	Executive	6 PM
Sunday 23 August 2026	General	9 AM
Monday 2 November 2026	Executive	6 PM
Sunday 22 November 2026	General	9 AM
Monday 7 December 2026	Executive	6 PM

2026 School Term Dates

Term 1: Monday 2 February 2026 Thursday 2 April 2026
Term 2: Wednesday 22 April 2026 Friday 3 July 2026
Term 3: Tuesday 21 July 2026 Friday 25 September 2026
Term 4: Tuesday 13 October 2026 Thursday 17 December 2026

NSW Public Holidays 2026

New Year's Day Thursday 1 January 2026
Australia Day Monday 26 January 2026
Good Friday Friday 3 April 2026
Easter Saturday Saturday 4 April 2026
Easter Sunday Sunday 5 April 2026
Easter Monday Monday 6 April 2026
Anzac Day Saturday 25 April 2026
King's Birthday Monday 8 June 2026
1Bank Holiday Monday 3 August 2026
Labour Day Monday 5 October 2026
Christmas Day Friday 25 December 2026
Boxing Day Saturday 26 December 2026
Additional Day Monday 28 December 2026



EOM October 2025 - Treasurer's Report

This report summarizes transactions for September-October 2025 within the financial year: 2025-2026.

MONTH: Sept - Oct 2025

ACCOUNT: GENERAL						
OPENING BALANCE	\$2,256.70					
CREDIT	\$1,519.29	Reimbursed from S & R		DEBIT	-\$70.00	Xero
	\$430.00	Membership sales			-\$186.06	Softcom Web
	\$0.06	Interest Received			-\$395.00	UPS - refunded
	\$395.00	UPS refund duplicate payment			-\$259.75	SLSA - life rescue tubes
					-\$51.00	Jul-Sept BAS
					-\$79.90	BB Power & Sail- U bolts for tubes
TOTAL	\$2,344.35			TOTAL	-\$1,041.71	
CLOSING BALANCE	\$3,559.34	<i>Note: \$367.45 = AED funds</i>				

ACCOUNT: BENDIGO						
OPENING BALANCE	\$0.00					
CREDIT	\$40,243.41	Bulk transfers from IMB		DEBIT		
	\$0.14	Interest from IMB				
	\$57.78	Trust Distribution - TBA				
TOTAL	\$40,301.33			TOTAL	\$0.00	
CLOSING BALANCE	\$40,301.33					

ACCOUNT: CONNECT						
OPENING BALANCE	\$40,243.41					
CREDIT	\$0.14	Interest received		DEBIT	-\$40,243.41	Bulk transfers to Bendigo
					-\$0.14	Interest tfrd to Bendigo
					-\$6.00	AKF - to be closed.
TOTAL	\$0.14			TOTAL	-\$40,249.55	
CLOSING BALANCE	-\$6.00					

All accounts reconcile with Xero.

Kylie Brindley – 3/11/2025

MINUTES OF THE FINANCIAL REVIEW PANEL

Meeting Date: Wednesday, 15 October 2025
Location: Jervis Bay Room, City Administrative Centre, Bridge Road, Nowra
Time: 3.00pm

The following members were present:

Mayor Patricia White - Chairperson
Clr Jason Cox
Clr Jemma Tribe
Clr Luciano Casmiri (Alternative)
Mr Mark Crowther
Mr Peter Dun
Mr Stuart Coughlan

The following non-voting members were present:

Mr Andrew Constance - Chief Executive Officer
Ms Katie Buckman – Director City Performance
Mr Mathew Badcock – Chief Financial Officer

Others present:

Clr Selena Clancy
Clr Gillian Boyd – Joined remotely at 3.20pm
Mr Andrew McVey – Director Shoalhaven Water
Mr Kevin Norwood – Acting Director City Services
Mr Joe O'Connor – Strategic Property Manager (Remotely)
Ms Lauren Buckingham – Project Manager, Financial Sustainability - Arrived at 4.23pm
Ms Jenna Anderson – Governance Coordinator (Minute Taker)

Apologies / Leave of Absence

Apologies were received from Clr Peter Wilkins, Clr Dunn, Mr Ian (Sandy) Foreman and Mr Keith Brodie.

Confirmation of the Minutes

RESOLVED (By consent)

That the Minutes of the Financial Review Panel held on Tuesday 20 May 2025 and the Special Financial Review Panel held on Wednesday 28 May 2025 be confirmed.

CARRIED

Declaration of Interests

Nil

PRESENTATIONS

FR25.34 Update - Council Land & Property Sales

HPERM Ref:
D25/389737

Council's Strategic Property Manager provided an update to the Panel on Council Land & Property Sales. It was advised in overview that \$11.3 million of sales was achieved in the 2025 Financial year, and that the projected target for the 2026 Financial Year is \$10.5 million in sales. The information presented to the Panel will be made available on the Financial Review Panel Portal.

In regard to Council holdings in the Nowra CBD, Mr Crowther queried whether work has been done to assess the strategic value of these holdings and their viability to go to market.

Staff advised that there is work to be done on strategic documents, such as the Local Environmental Plan (LEP) and the Development Control Plan (DCP), prior to Council being able to consider revitalising the Nowra CBD.

The Chief Executive Officer advised that he will be pursuing the release of the work that the state government has done in regard to the Nowra CBD, which will provide avenues for the Strategic Planning Team to be able to facilitate development beyond the current restrictions that exist within the LEP.

REPORTS

FR25.35 Action Table Report - Financial Review Panel - 15 October 2025

HPERM Ref:
D25/302736

Recommendation (Item to be determined under delegated authority)

That the Financial Review Panel,

1. Accept and receive the Action Table Report on both outstanding and completed actions (Attachment 1 & 2) for information.
2. Acknowledge the following actions (Attachment 2) as complete and remove from the action table:
 - a. FR25.1 - Update on Property Sales - Aviation Technology Park
 - b. FR25.2 - Materials Recovery Facility - Mr Mark Crowther & Mr Stuart Coughlan
 - c. FR25.3 - National Competition Policy and Council's Category 1 Businesses – Mr Peter Dun
 - d. FR25.9 - Additional Item - Materials Recovery Facility Risks - Engage Independent Consultant - Appoint Contract Lawyer - Review Waste Strategy - Initiate Review - Overall Waste Strategy
 - e. FR25.11 - Grant Funding Policy & Procedures - Review Alignment - DPOP & Resourcing Strategy
 - f. FR25.12 - Loan Program Policy & Procedures - Review - Borrowing - Resourcing Strategy
 - g. FR25.25 - Bereavement Service Review - Informal meeting with panel
 - h. FR25.26 - Additional Item - Update on Property & Land Sales - Ongoing Agenda Item
 - i. FR25.32 - Financial Review Panel - Additional Item - Bereavement Services - Project Income Statement - EOJ for Sale - Worrigeer Crematorium / Chapel / Café
 - j. FR25.33 – Additional Item – General Requests – Community Survey, Land Sales Update & Shoalhaven Water Business Cases

RESOLVED (By consent)

That the Financial Review Panel,

1. Accept and receive the Action Table Report on both outstanding and completed actions (Attachment 1 & 2) for information.
2. Acknowledge the following actions (Attachment 2) as complete and remove from the action table:
 - a. FR25.1 - Update on Property Sales - Aviation Technology Park
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 - j. FR25.33 – Additional Item – General Requests – Community Survey, Land Sales Update & Shoalhaven Water Business Cases

CARRIED

GENERAL BUSINESS

FR25.36	Items for Discussion - Financial Review Panel - Peter Dun	HPERM Ref: D25/446694
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The following discussion was held, and comments made, on the below items requested by Mr Dun for discussion at this meeting:

- **Review of the draft 2024/25 Financial Statements - issues arising from the results**

The Committee asked for an update in regard to Councils unrestricted cash position.

The Chief Financial Officer advised that as at 30 June 2025 the current draft C1-3 note indicates that unrestricted cash is in a deficit of \$6.9 million. It was further advised that at 30 June 2025 Council had around \$8 million in grants in advance not received, and \$4 million which is currently being kept in the Financial Sustainability Reserve (FSR) internally restricted fund.

Mr Dun made the comment that the Financial Statements show the tremendous effort staff have made to turn around the financial status of Council.

- **Accounts receivable strategy - where to from here to reduce outstanding balance**

Mr Crowther requested that the debtor account receivable ledgers be uploaded to the Finance Portal in order for the Committee to analyse the last two years figures.

The Committee discussed Councils position with regard to outstanding debt. Staff advised that Finance are still experiencing difficulty finding the appropriate staff to fill positions in the Revenue Team. It was further advised that there is about \$3.4 million in overdue rates where action has not

yet been taken to collect, and that \$2.8 million of those overdue rates belong to pensioners. Staff advised they would upload a table with the exact figures relating to debt to the Finance Portal.

The Director Shoalhaven Water advised that with Waste Services coming under their Directorate that they will be prioritising debt recovery of around \$3 million in sundry debt.

Mr Crowther noted that the Work in Progress value (recorded as IPP&E in Council's financial statements) is currently \$300 million and keeps growing. It was queried whether staff have investigated whether these are real assets and whether the numbers are correct. **Staff advised that a report back will be provided on this issue.**

Mr Coughlan made comment regarding the new KPI resolved by the Committee in regard to employee costs per capita, being a target of no more than 20% over the average of the group 5 councils by 2027. It was decided to continue this discussion outside the meeting.

- **MRF final capital funding - has there been any changes to funding sources?**

Staff advised in regard to the Materials Recovery Facility (MRF) capital funding, the project was originally budgeted to be funded entirely from borrowings. When it was subsequently identified, and reported to Council, that the budget would fall short by \$10 million the funding sources were budgeted to be \$28M in borrowings, \$4m from the Industrial Land Reserve, and the remainder from Waste Services. Sufficient funds have since been identified in Waste Services which has now resulted in no internal borrowings from general fund being needed.

- **MRF surplus contributing to General Fund in 2025/26 budget - how much is it and what is the latest forecast on achieving the surplus?**

Mr Crowther raised concern regarding the cash flow scenarios and figures outlined in the MRA Consulting report.

The Chief Executive Officer advised that any further information regarding the MRF operations and cash flow from the Committee is welcome to help mitigate as much risk as possible, and that he will be involved in any future discussions with the Committee regarding the MRF as it moves forward to operation.

Mr Dun queried the surplus to general fund from the MRF budgeted for this financial year, as compared to the previous budget.

Staff advised that the surplus currently budgeted for is \$2.437 Million, being around \$4 million in income, \$691k in staff costs and the balance in materials. It was further advised that the proceed from the MRF are not budgeted to be spent in FY2026 and therefore if budgets are not met, only Council's closing cash reserves will be impacted. FY2026 budgeted numbers will be adjusted at quarter 2.

In regard to Councils Resourcing Strategy, Mr Dun queried the timing around getting the next version of the 10 year financial plan.

Staff advised that this will be finalised with next year's Delivery Program & Operational Plan (DPOP).

- **Shoalhaven Bereavement Services update on EOI & Shoalhaven Entertainment Centre Service Review - options to proceed from here.**

Councils Project Manager – Financial Sustainability, provided a presentation to the Financial Review Panel in regard to the following items of discussion:

- *Shoalhaven Bereavement Services update on EOI*
- *Shoalhaven Entertainment Centre Service Review - options to proceed from here.*

The presentation will be placed on the Finance Portal.

Mr Dun noted that Councils Leisure Centres, and how they are run, need to be form part of the overall service review, and queried when this might occur within the review.

Staff advised that it will be presented to the Executive team in the coming weeks.

- **Fleet & Plant Service Review - update progress on actioning recommendations**

Staff provided an overview on the progress and success of the Fleet & Plant service review to date.

The Committee was advised that, as part of the Fleet & Plant Service Review, it is projected that the Fringe Benefits Tax (FBT) cost will be eliminated within three years due to changes in the vehicle fleet and leaseback fees paid by staff.

It was determined that the next meeting of the Financial Review Panel will be held on 13 November 2025.

There being no further business, the meeting concluded, the time being 5.09pm.

Mayor Patricia White
CHAIRPERSON

Council Reference: 50293E/2 (D25/526608)

10 November 2025

Lynn Cowley
Secretary
Bawley Point Kioloa Termeil Community Association

By email only: bericlynncowley@bigpond.com

Dear Lynn,

**Letter of Support – Community-Led Project
Shelly Beach & Bawley Beach – Beach Rescue Stations
Grant Funding – Bawley Point Kioloa Termeil Community Association**

Thank you for submitting an application on behalf of the Bawley Point Kioloa Termeil Community Association (BPKTCA) to deliver a community-led project on land managed by Shoalhaven City Council at Shelly Beach (Kioloa) and Bawley Beach (**ref. CLP202500094**).

<i>Proponent</i>	Bawley Point Kioloa Termeil Community Association
<i>Project Name</i>	Beach Rescue Stations
<i>Location (subject site)</i>	1. Lot 2 DP 614466 2. Lot 7004 DP 1057514
<i>Project Description</i>	Community-Led project seeking to deliver Beach Rescue Stations at Shelley Beach, Kioloa and Bawley Beach, Bawley Point. Beach Rescue Stations to be delivered with the following features: <ul style="list-style-type: none">• Zoll AED unit with weatherproof carry case.• Stainless steel/aluminium cabinet mounted to an existing Council pole.• Shark bite kit.

The proposal has been investigated by the Open Space & Recreation Planning team.

This letter is provided for the purposes of documenting Council's in-principle support for the Proponent to lodge a grant funding application to secure a funding solution for this project.

Future approvals will be required prior to the commencement of any community-led works at the subject site. Please continue to communicate with Council officers following the confirmation of a funding solution to secure the necessary approvals.

Next Steps

Upon confirmation of a funding solution, the following information should be submitted to Council:

- Final funding solution;
- Deliverables (scope-of-works);
- Timing for delivery of the works.

A draft **Deed of Agreement** will be provided to the BPKTCA for review upon acceptance of the final proposal. The Deed of Agreement will outline roles, responsibilities, and requirements related to the installation and ongoing maintenance of the Beach Rescue Stations.

A Deed of Agreement must be executed by the parties prior to the commencement of any community-led works at the subject site.

If you need further information about this matter, please contact Matthew Urbaniak, on (02) 4429 3607. Please quote Council's reference 50293E/2 (D25/526608).

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Paul Donnelly', written over a light grey rectangular background.

Paul Donnelly
Manager – Open Space & Recreation Planning



Secretary BPKTCA <secretarybpktca@gmail.com>

Transport for NSW Case Reference Number: 02518300

1 message

NSW Government <noreply.digital.channels@customerservice.nsw.gov.au>
To: secretarybpktca@gmail.com

27 September 2025 at 09:01



Thank you for contacting Transport for NSW

Below is a copy of your submission, case reference number **02518300**.

Issue about Roads - Maintenance

We have previously requested a no-standing sign to prevent trucks from blocking the right turn line of sight. A stop sign has been installed, but trucks still park there. Can and Engineer review, it seems it needs another sign, the single sign not effective, Its quite dangerous

Date of incident: 27th of September 2025

Incident location: [1600 Princes Hwy, Termeil NSW 2539, Australia](#)

Supporting files:

- [250926-bawley-termeil-dangerous-parking-trucks.pdf](#)
- [250707-gmail-02428072-reply-from-transport-for-nsw-tfnsw-ref-00d280hsva-500re0rlfpw_ref.pdf](#)

Your details

Peter Longstaff

secretarybpktca@gmail.com

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