



COMMUNITY ASSOCIATION
BAWLEY POINT, KIOLOA AND TERMEIL

BAWLEY POINT, KIOLOA AND TERMEIL COMMUNITY ASSOCIATION
Executive Committee Meeting- 6.00 pm on Monday 8 September 2025
MINUTES

Attendance: Peter Longstaff (Secretary), Tony Sattler (Public Officer), Lynn Cowley (Minutes), John Nelson

Apologies: Kylie Brindley (Treasurer), Claire Stephenson, Carrie Smith

Meeting started: 6.02 pm

Minutes' last Committee Meeting: 2 June 2025

Circulated via email.

Moved: those minutes be accepted: Peter / Tony. Carried

Business Arising from minutes

Nil.

Correspondence

In:

Out: letter to SCC re sewerage issues at Kioloa Hall

Governance, administration and management

Treasurer's report:

New bank account opened at Bendigo bank. \$40,000 from Community Connect will be gradually moved across. IMB account will be left open for now for new members. IMB details are on the membership forms. Bendigo bank has reasonable interest rates, without the need for a term deposit, and there will be potential chances for grant funding from them for some of the Community Led Projects.

Signatories: PL, KB, LC

Membership

Paid membership numbers remain low. Aim is for 100 households. Current number of paid-up households is only 48. After the next general meeting there will be a letter drop inviting community members to initiate some of the CLPs mentioned in the Community Strategic Plan and to join BPKTCA and Sport & Rec. On the back of the flyer will be the membership forms. Flyer Attached to minutes.

Planning subcommittee:

John Nelson advised he will now be unable to be part of the Planning subcommittee, for now leaving only Tony.

Discussed DCP, LEP, character and different zonings.

John also provided some excellent overview of the history of zoning in the 3 villages.

BPKTCA executive nominations received for upcoming AGM:

Peter Longstaff: President

Lynn Cowley: Secretary

Tony Sattler: Public Officer

Kylie Briddley: Treasurer

Claire Stephenson: exec

David Keith: exec

Carrie Smith: exec (advice received from Carrie, she is still to sign her form)

Community Led Projects

AED replacement / Beach rescue stations

Project proposal being prepared for 2 beach rescue stations. Each station to include AED, rescue tube/s, and shark bite kit. 2 locations being explored are Mudholes and Bawley Beach. Rescue stations must be mounted on posts that are already in place. Proposal will be presented / voted at the next BPKTCA general meeting to be held 21 September. Next stage is to go through the SCC Community Led Projects (CLP) portal for SCC support. Final stage will be to find a suitable grant. This project is being led by Lurlene with assistance from BPKTCA. Any CLP grant funding should include some funding for ongoing maintenance of the project. In the case of the beach rescue stations, replace used PADs and expired batteries for the next 10 years. PL & LC will assist this CLP as good exercise in learning how the new SCC CLP works.

Hall Extension

Graeme / Ross have invited a member from BPKTCA to be part of the Hall Extension subcommittee. There will also be representative/s from the Facilities Management Committee.

Moved: Peter / Lynn that Lindsay Cane join the Sports & Rec subcommittee as BPKTCA representative.

Subcommittee reports

Shared pathway: Last section from Scerri to Kioloa Beach

Peter is seeking quotes and preparing drawings for hexagon panels and gravel to make the final section all weather. Currently pathway is inaccessible after rain. Anticipating the budget could be approximately around \$10,000. This type of pathway will be low maintenance and leave a low environmental footprint. It is proposed that community members can do the work laying the pathway. Will first need approval from bush care (George Lehman) / Crown land (Owen).

Should be able to use funds from the \$40000 held in the Community Connect account.

Action: approval for planned work from Bush care and Crown Land rep

Action: approach Graeme H and / or Claire to confirm CC funds can be used to complete the pathway.

Strategic Plan:

Money received from Sport & Rec has been fully expended leaving nothing for printed copies of the CLP. Electronic copies are available. There are a couple of hardcopy Plans in the various coffee shops for people to look at. Excellent work by subcommittee, completing the plan for \$8250 ex GST to date.

Once the Plan has been accepted, at the next general meeting, next step is for Council to adopt the Plan. Peter, John Meyer and Lynn have already met with Mayor White to go through the Plan. She explained that she would arrange time for members of the CLP subcommittee to brief the councilors and councilors will have an opportunity to ask questions. A tentative date of 15 October was put forward by Mayor White. This date to be confirmed. Plan will then go to a SCC general meeting. There will be an opportunity for someone from the CLP subcommittee to speak to the Plan at the SCC meeting. Once the Plan has been formally adopted by SCC, we need to get all community groups together to see how best to move forward with some of the Community Led Projects (CLPs). BPKTCA, Sport & Rec, Men's Shed, Murramarang Community Garden, etc.

Action: John Meyer to confirm 15 October meeting with Mayor White.

Moved that the executive accepts the Community Strategic Plan (CLP). Peter / Tony. Carried. (Claire and Carrie via email)

General Business

Parking signs at corner Highway and Bawley Point Road:

Installed late August.

Next Committee Meeting – 6 October

Next General meeting – Sunday 21 September 2025

General meeting / AGM will start at 9 am and be followed by a shared morning tea. Endeavour Energy will then present a community update, including what happened (or didn't happen) in the recent 24 power outage. There will be a light lunch after EE presentation, funded by EE.

Meeting Closed: 7.21pm

Mr Brian Barrett
Acting Chief Executive Officer
Shoalhaven City Council
Nowra, NSW 2541

12 August 2025

Dear Mr Barrett,

Effluent Discharge at Kioloa Community Precinct

We are writing to raise our joint concern at the growing number of unexpected effluent discharges from the septic/holding tanks next to the Kioloa fire station and at the overflow outlet and vent at the rear of the community hall. The Hall and Fire Station share the same septic system, but its incapacity to service these two community facilities effectively and safely has become increasingly obvious.

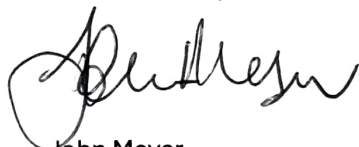
The Hall and Fire Station form part of a larger Kioloa community precinct servicing Kioloa, Bawley Point and Termeil. It is an area used extensively by older members of our community, families with young children for sporting activities, monthly markets, community meetings, health and wellness activities and outdoor events. Visitors also use the precinct extensively. The septic overflows we are experiencing, with growing frequency, clearly pose an unacceptably high-level health risk to the community. Photos of the precinct, the septic tanks and a recent overflow at the Community Hall are attached.

The problems we have with the septic system have been ongoing over an extended period. The reality is that the system is over 30 years old and has exceeded its original design capacity. This has come about and will be compounded by the growing use of the community hall, its proposed extension, the use of the fire station, including the possibility of it being used as a place of last resort refuge in the event of an emergency event, enhanced sporting facilities and other outdoor events. Increasing the frequency of pump outs, including emergency calls, does not address the fundamental failure of the system. Similarly, the drainage works around the fire station to better manage storm water run-off, ponding and their impacts on the septic system have not been fully effective.

We are asking that all elements of the septic system and drainage be fully reviewed by Council with recommendations for a new system, or the enhancement of the existing one, including appropriate connections to and flow rates from the Community Hall. We would appreciate your consideration to holding an on-site meeting as soon as possible with representatives from the SCC, including your contracted plumber Lifestyle Plumbing who we understand are familiar with our septic system.

We look forward to your response and help in resolving a long standing and increasingly hazardous situation for our community. John Meyer and Roger Lucas have agreed to represent our three organisations and they can be contacted as detailed below.

Yours sincerely,



John Meyer
President
Kioloa Rural Fire Brigade

0407 462 794

Johngabe_nbn@iinet.net.au



Roger Lucas
Chair
Kioloa Bawley Point Facilities Management
Committee

0408 258 040

rtl@westnet.com.au



Peter Longstaff
Secretary
Bawley Point Kioloa Termeil
Community Association and
Community Consultative Body

Cc:

Ms Patricia White, Mayor SCC
Ms Gillian Boyd, Councillor SCC
Ms Denise Kemp, Councillor SCC
Ms Karlee Dunn, Councillor SCC
Ms Natalie Johnston, Councillor SCC



Secretary BPKTCA <secretarybpktca@gmail.com>

Transport for NSW Case Reference Number: 02518300

1 message

NSW Government <noreply.digital.channels@customerservice.nsw.gov.au>
To: secretarybpktca@gmail.com

27 September 2025 at 09:01



Thank you for contacting Transport for NSW

Below is a copy of your submission, case reference number **02518300**.

Issue about Roads - Maintenance

We have previously requested a no-standing sign to prevent trucks from blocking the right turn line of sight. A stop sign has been installed, but trucks still park there. Can and Engineer review, it seems it needs another sign, the single sign not effective, Its quite dangerous

Date of incident: 27th of September 2025

Incident location: [1600 Princes Hwy, Termeil NSW 2539, Australia](#)

Supporting files:

- [250926-bawley-termeil-dangerous-parking-trucks.pdf](#)
- [250707-gmail-02428072-reply-from-transport-for-nsw-tfnsw-ref-00d280hsva-500re0rlfpw_ref.pdf](#)

Your details

Peter Longstaff

secretarybpktca@gmail.com

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Secretary BPKTCA <secretarybpktca@gmail.com>

02428072 - Reply from Transport for NSW (TfNSW) [ref:!00D280HSVA.!500RE0RLFPW:ref]

TfNSW Customer Relations <customer@transport.nsw.gov.au>
To: "secretarybpktca@gmail.com" <secretarybpktca@gmail.com>

7 July 2025 at 15:08



Dear Peter,

Thank you for your enquiry about - No parking signs not reinstalled following works on Princes Highway Termeil .

Transport for NSW undertakes weekly inspections of the highway, carrying out pothole repairs, sign posting hazards and applying speed reductions where appropriate until more permanent repairs can be scheduled. Safety-related works can then be scheduled in line with Transport's maintenance specifications.

The defect in the vicinity of the Princes Highway Termeil, has been inspected and a work order raised. A new "No Stopping" sign will be installed before the end of July subject to resource availability and dependent on weather conditions.

Regards,
Transport for NSW

ref:!00D280HSVA.!500RE0RLFPW:ref

-35.48581260020957, 150.3392902300262

1600 Princes Hwy, Termeil NSW 2539 -Significant Road Safety Hazard Simply FIXED

Location Opposite BP Truck Stop Termeil, Corner Princess Highway Termeil and Bawley Point Road, between Ulladulla and Batesman Bay

When vehicles turn right from Bawley Point, on occasions Trucks, cars are parking just off the Southbound Lane in the vacant area to the BP Termeil service station. Please reinstate the **no parking area SIGNS**, so that the line of sight of turning vehicle is not Restricted.



COMMUNITY ASSOCIATION
BAWLEY POINT, KIOLOA AND TERMEIL

Peter Longstaff (Secretary) Bawley Point Kioloa Termeil Community Association (0439 819 762)



Acting CEO Brian Barrett
Shoalhaven City Council

Via Email

Compliance to Operate a System of Sewage Management

Sewage Treatment Plant 381 Murramarang Rd, Lot 30 DP 1183066

Dear Brian,

We seek your personal assistance on this outstanding matter, wherein our Executive Committee and members of our community have had serious concerns for a considerable period time about the operation of the Tasman Properties Sewage Treatment Plant, 381 Murramarang Rd, Lot 30 DP 1183066.

We have previously sought annual compliance records from the owner of the Property; however, Tasman Properties will not release any records of the plant annual reports to our Community Association and refer us to SCC for verification of performance.

We held a meeting with Council environmental offices on the 9th of April; a copy of this presentation is attached for your information.

The Officers answered several of our questions, and summarised their assessment of the plant operation performance as follows

- Council is satisfied that the STP and irrigation area meets the performance standards required by the Local Government Act.
- Not all tests listed in the O&M plan have been carried out.
- Next approval will require full implementation of the O&M Plan.
- An E.coli compliance limit will also be included. Limit yet to be set, however <1000 cfu/100mL would be suitable. (AGWR 2006)

Specifically, when our association requested a copy of the most recent STP Annual report 2023/24 the Officers advised that this report could only be made available under GIPA provisions.

Our association officers advised that whilst appreciative of the time and effort made to inform our community, we needed to see the report, and its associated data, to confirm the plant's operational compliance to the licence conditions.

It was also acknowledged at the meeting that the current Whitehead 2024 O & M Plan and License could not be considered suitable with no E Coli limit currently set for treated effluent discharge into the sand dunes at Racecourse Beach. Please note that Merry Beach STP has an E. coli compliance limit of 150 cfu/100ml, and monthly published results on the Ingenia website.

We subsequently sought, via GIPA application, more information from which we could confirm with historical data that the plant is systematically operating in accordance with its own Operational & Maintenance Manual and the SCC annual licence to operate.

On the 22nd of August we were given limited and incomplete access to the requested GIPA documents, which heightened our concerns about the compliant operation of the plant.

We ask that Council Officers provide you with the following report for your perusal.

Tasman Annual Onsite Report 2023/2024

This report is required annually to demonstrate compliance with licence and safe, systematic operation of the STP plant.

1. Unsigned, undated, with no apparent chain of responsibility.
2. There is no systematic presentation of data on flows, test results, and operational inspection reports as required by the Whitehead O & M plan, dated 2024
3. Critical Report Sections are omitted
 - a. Section 6a: Summary,
 - b. Section 6b: Recommendations and
 - c. Section 7: Future Plans are omitted.
4. The inspection reports, supplied by the external provider engaged by Tasman, demonstrate many areas of non-compliance.

We were quite disturbed to read the Tasman Annual Onsite report 2023/2024 report, and this only confirms our concern over the operation of the STP not meeting the standard required by both the Council, its annual operating licence and the Whitehead Operational & Management Plan 2024.

We ask that you review the Council's current position, as we believe there is insufficient evidence in Tasman's most recent Annual Onsite Report 2023/2024 to demonstrate they are both compliant with their current License on a systematic and regular basis and the plant's operation meets reasonable standards as required by the Local Government Act.

We further seek confirmation of what specific actions, and in what timeline, will the Whitehead O & M Plan 2024 and SCC Licence be upgraded to include E. coli limits, no limit as currently set must surely be a risk to public health as the sand dune discharge area is adjacent to regular swimmers.

It has been a long journey for our Community Association, representing a large number of concerned residents and we reiterate our position that we just seek to have the Tasman Racecourse STP plant operated in a professional and systematic manner, such that annually or at any time during the licence period, data driven reports can be produced by the Operator to confirm that over the preceding 12 months, or at any time, the plant is operating strictly in accordance with both good practice and the licence by which Council allows it to operate.

Yours sincerely,



Secretary

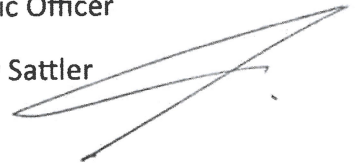
Peter Longstaff

Bawley Point, Kioloa and Termeil Community Association

10/09/25

Public Officer

Tony Sattler



Cc

Liza Butler (MP) Member for South Coast

Mayor Patricia White (SCC)

Cllr Gillian Boyd (SCC)

Attachments.

SCC Presentation 9th April 2025

BPKTCA Letter 23.12.19 Clean Beaches



Glendon Lee
Senior Environmental Health Officer
Shoalhaven City Council

Compliance to Operate a System of Sewage Management

Sewage Treatment Plant 381 Murramarang Rd, Lot 30 DP 1183066

Dear Glendon,

We confirm we received the following documents through public information or the GIPA process.

Document 1. O&M Onsite Sewage Management System, Racecourse Beach Ver003 26/10/23
Document 2. SCC Racecourse Licence Approval Application Number DR03-1776 12/09/23
Document 3. SCC Letter DR2003/1776 Sewerage Management Facility – problems 12/09/23
Document 4. SCC SMS Renewal Inspection Trim Number DR2003/1776 04/01/24

Bawley Point Kioloa Termeil Community Association (BPKTCA) is the Community Consultative Body consulting with the community within the geographical area that this STP plant operates and discharges within. Our executive committee and community members have read the reports. They are most concerned that this plant appears to be operating outside its licence requirements.

We have also been unable to obtain any quantitative data to determine systematically whether it meets its licence conditions.

Please refer to Document 1, the Operators O & M manual specifying Bi-Monthly monitoring by a specialist service provider, an extract given below.

Can SCC provide evidence of the operating outcomes of the last 12 months as anticipated by Section 5 of the O&M manual? These records would be consistent with the Conditions of Approval to operate the plant in Document 2, Item 4, see below.

4. The owners of aerated wastewater treatment systems, secondary treatment systems and composting toilets shall enter into a minimum 12-month service contract or agreement with the manufacturer, supplier or any contractor authorised to service and carry out maintenance upon the sewage management facility referred to in this approval. The system is to be serviced in accordance with the manufacturer's / supplier's manual and the conditions of any relevant certificate of accreditation.

5 Bi-Monthly Monitoring

To ensure that the STP and effluent management system operates in a satisfactory manner and that any performance problems are identified and rectified, it is necessary to regularly monitor each system component. This is undertaken on a bi-monthly basis by the designated Service Provider for a range of operational parameters. The recommended monitoring program incorporates information provided in the Service Provider's 'STP Operating and Maintenance Manual' and provides guidance on wastewater sampling and qualitative tests to help assess performance by observing the physical characteristics of the STP operation.

NOTE: Care should be taken to ensure that there is minimal risk of personal contact with the wastewater during each inspection/monitoring procedure. Appropriate Personal Protective Equipment (PPE) should be worn. Hands should be thoroughly washed at the completion of each inspection with a disinfecting soap.

A series of control tests and visual observations should be undertaken by the STP Service Provider and the results recorded in a 'Monitoring Log' (example log sheet attached). A copy of the monitoring results should be kept on-site. The parameters for this monitoring interval are described in detail below. In addition to monitoring and recording each of these parameters, external variables should also be recorded during each inspection, including:

- Date and Time – record the date and time that the inspection took place;

We refer to the SCC letter 12/09/23, provided as Document 3, and the SCC Annual Renewal Inspection 04/01/24, provided as Document 4. Several actions were required, which are listed below.

Document 3 SCC letter Sewage Management Facility Actions 12th September 23.

Effluent Treatment Tanks

1. Surface water flow may impact the pump station at the new cabins. This will need to be monitored ongoing to ensure the surface water does not flood the tank.
2. Ensure that solids levels within individual primary collection tanks for pump station are monitored and obtain a clean out as necessary. This frequency will need to be specified by your wastewater services contractor.
3. Turn off the valve to the alternative pipe from permanent residence pump station which transfers effluent to the northern camp kitchen pump station until this can be investigated.
4. Undertake repairs to prevent leakage of the effluent from the second IDEA tank in the effluent treatment plant.
5. Ensure the chlorine is stored and used in a safe and efficient manner.

Effluent Disposal Area

6. Provide adequate protection for the effluent pipes near the gate which is accessed by the pump-out truck.
7. Add standard signage to the sample point "Recycled water, Avoid contact, DO NOT DRINK" at the effluent treatment plant and ensure that only fittings compliant with the standard are used.

Document 4 SCC Annual Renewal Inspection Actions 4th January 2024

8. Engage an environmental consultant to recommend changes which address:
 - a. Open tanks
 - b. irrigation holding pond (ducks, solids from trees, stormwater ingress and these impacts on effluent quality and effluent disposal area efficiencies)
9. Review OMP to ensure compliance and add daily monitoring of EDA.
10. Start looking into all placement of greywater pipes from caravans. It was noted during the inspection that one occupant had placed their greywater hose into the foundations of the ensuite.
11. Is the effluent disposal area compliant? No
12. Is the tank OK and working? No

We consider that a significant number of these actions remain outstanding. Can SCC please confirm their status.? Is the report from the Environmental consultant available.?

Referring to the following recent image of the plant taken from the road, limited signage exists, treated water (purple pipe) is not buried or protected, loose sheeting remains unsecured, and many of SCC's actions appear incomplete. We also note in the second image that the final discharge purple pipes remain not buried, as required, in the dunes.





We share with the Shoalhaven City Council Vision for our Coast and Beaches, which was determined after extensive engagement with the community; see below.

"We care for and protect the coast so that current & Future generations continue to be refreshed & inspired by their coastal experience."

We are most concerned that the operation of the sewage is not meeting its operating licence conditions, or if it is, the monitoring and inspection results are not publicly available so that all stakeholders can be assured of its regular and consistent performance.

We request a meeting with the BPKTCA Executive Committee before the proposed license renewal on 23/08/24 to discuss the matters raised within this letter.

Thanks for your assistance in keeping our community informed on this critical matter. The community association can be contacted via this email or by calling me at 0439 819 762.

Yours sincerely,

Peter Longstaff

Secretary

Bawley Point, Kioloa and Termeil Community Association

15/07/24

Cc

Liza Butler (MP) Member for South Coast

Cllr Patricia White (SCC)

Cllr Gillian Boyd (SCC)