



COMMUNITY ASSOCIATION

BAWLEY POINT, KIOLOA AND TERMEIL

BAWLEY POINT, KIOLOA AND TERMEIL COMMUNITY ASSOCIATION

Executive Meeting- 6 pm Monday 5 May 2025

AGENDA

Welcome and Acknowledgement of Country

Attendance:

Apologies:

Minutes of the last Executive Meeting 3 February 2025

Business Arising from minutes

Correspondence IN

DA at Racecourse new camp kitchen

SCC presentation LC, PL, TS status of STP Racecourse Beach/Tasman

Correspondence OUT –

Governance, Administration and Management

- Financial – Treasurer's report – finalization of FRRR grant report due 30 May 2025
- Purchase of replacement AED pads \$265 – how much left in that account? Bendigo bank, Jordan Hamilton suggests put in a 5-year plan to include pad replacement, maintenance etc.
- Membership drives, increase community engagement, 6 monthly newsletters? ideas.
- Update membership, check against MailChimp.
- MOU with Sports & Recreation

Subcommittee reports

Shared pathway

- Stage 1 – pathway complete and in use. Barriers along culverts still be installed
- Stage 2 – Jirgens Civil from South Nowra have the contract. Due for completion end July 2025
- TS has discussed with OC the possibility of final section at Kioloa (100 metres) being enhanced on Crown Land, the next steps are?
- How to maintain pathways, community Project with Men's Shed/RFS etc.?

Strategic Plan – HYSOs and ANU workshop have all taken place. Work continues writing up the strategic plan, to be with SCC by end June or early July. First draft to be tabled with the Executive by the end of May 25.

- Executive to discuss and agree presentation and method of agreement with Community at a General Meeting, what vote percentage?
- List of small community led projects which do not require much funding presented at ANU workshop. What is next for that list?

General Business

- **Treatment plant Merry Beach** – Exec visit to site planned for early May update on upgrades tabled.,
- **Treatment plants Racecourse Tasman** – Teams meeting with 3 SCC staff. A lot of work to be done. Refer attached presentation and GIPA report
- **Endeavour Energy** – Update tabled.
- **BPKTCA FB page** – proving useful for disseminating SP info and other events

- **Community Financial Advisory Committee** – nothing to report
- **SCC Character statement:** after pause in December / January councilor's briefing was due early April. Extension for SCC Gateway approval is now July. No further news

Other Matters

- No parking signs are required to stop vehicles blocking the vision at the Corner of Highway and Bawley Point Road. The matter needs to be raised with Transport NSW, cc to SCC.
- Upgrade to Cricket Nets- what action ?
- Planned meetings with State Government 20/05 BPKTCA represented TS Planning, LC General, Camping Grounds/Holiday Parks

On Tuesday 20th May 2025, the Hon. Chris Minns MP, Premier of New South Wales, and the NSW Cabinet Ministers, will visit the South Coast to hear directly from community members about local priorities.

The NSW Government values your views and opinions on ways to strengthen the local area and find better ways to deliver State Government services to best meet the needs of the community.

The Community Cabinet will be held at the Ulladulla Civic Centre and will include:

- **Meet-the-Minister:** Pre-arranged meetings with Ministers from 11.00am-12.30pm
- **A Community Forum:** from 1.00pm-2.15pm.

As a key representative from Bawley Point, Kioloa & Termeil Community Association, you are invited to express your interest to meet with a Minister. **Please complete the attached form and return it by reply email to the Premier's Department at communitycabinet@premiersdepartment.nsw.gov.au by Wednesday 30 April 2025.**

Next Exec Meeting – 2 June 2025

Next General Meeting – Sunday 27 July 2025

Meeting Closed



Secretary BPKTCA <secretarybpktca@gmail.com>

Tasman Racecourse STP

Glendon Lee <glendon.lee@shoalhaven.nsw.gov.au>

11 April 2025 at 17:42

To: Secretary BPKTCA <secretarybpktca@gmail.com>

Cc: Lynn Cowley <bericlynncowley@bigpond.com>, Tony Sattler <tony@sattler.net.au>, Shane Pickering <Shane.Pickering@shoalhaven.nsw.gov.au>

Hello everyone

Thank you for attending the meeting on Wednesday. Please find attached a copy of the presentation that was used in the discussion.

I hope that this presentation and our discussions have answered the questions from previous emails in sufficient detail.

In response to the questions in your email of 24/3/2025 I can advise -

1. The 2023 annual Tasman STP report we received late last year, a condition of their 2024 licence was late, unsigned and incomplete with limited factual evidence of compliance by the operator. We received this report via GIPA inlet 2024, as neither Tasman nor SCC would provide the same to us..

Council is following up submission of the completed annual report with the operators. These documents are supplied to Council as part of their compliance with the Local Government Act and are not subject to pro-active release to the community.

2. At the same GIPA release in late 2024, we received testing results up to March 2024, which showed E.coli of 7100 CFU/100ml. Are there any more reports? We understand 50 to 150 CFU/100ml is more normal. Are the Council concerned by this limit? Is there an E.coli limit set in the licence?

Council is concerned that there has been elevated thermotolerant coliform levels reported in the final effluent, however there is no current limit imposed on the operation of the plant. The operators have installed an improved disinfection system in response and the results of more recent testing will be reviewed as part of the renewal of the approval to operate. E. coli levels of up to 1000cfu/100mL are considered suitable for this type of effluent irrigation, with reference to the Australian Guidelines for Water Recycling. This level is based on an assessment of the risk of human contact with the effluent during irrigation, with further treatment provided through the soil/sand.

A level of E.coli of 150cfu/100mL is a guideline that indicates that recreational waters are suitable for primary contact or swimming.

3. Can we have a copy of the conditions for the 2025 licence.?

A copy of the 2024/25 Approval to Operate will need to be obtained through the GIPA process as it is not subject to pro-active release or directly from the operators.

4. Can SCC provide us a copy of the Tasman STP 2024 Annual Report and associated testing results, or do we need to GIPA them to get an appreciation of plant performance. Is this report late and incomplete as was the 2023 report.?

The 2023/24 report is yet to be finalised by the operators and the 2024/2025 report is not yet due to be completed. When they are completed they will need to be obtained through the GIPA process or directly from the operators.

Please contact me if I have missed anything or can provide any further information

Regards



Glendon Lee
Senior Environmental Health Officer

+61 2 4429 3407
Bridge Road (PO Box 42) Nowra NSW 2541
shoalhaven.nsw.gov.au

RESPECT | INTEGRITY | ADAPTABILITY | COLLABORATION



From: Secretary BPKTCA <secretarybpktca@gmail.com>
Sent: Monday, 7 April 2025 5:09 AM
To: Glendon Lee <glendon.lee@shoalhaven.nsw.gov.au>
Cc: Lynn Cowley <bericlynncowley@bigpond.com>; Tony Sattler <tony@sattler.net.au>
Subject: Tasman Racecourse STP

EXTERNAL: Be cautious opening links or attachments.

[Quoted text hidden]



Racecourse Beach Tourist Park.pdf
1892K

Informal Access Application

Government Information (Public Access) Act 2009 (Section 8)

Privacy Protection Notification

- Please note: In accordance with S8 of [GIPPA Act](#) council cannot be required to disclose information pursuant to an informal request and cannot be required to consider an information request. Council can impose reasonable conditions with respect to the release of information and can decide by what means the information is to be released. Public access to a record may be facilitated by deleting any information if the inclusion of that information would otherwise result in there being an overriding public interest against disclosure of the record.
- The information provided on your application is being collected by Shoalhaven City Council and supports your request for access to personal information from a public register. The declaration will be used by Council staff for the purpose of determining your request. The provision of this information is voluntary however, without it Council may not be able to process your request. You may apply to Council for access to this information at any time.
- The Council will use your personal information for the purpose for which it was collected and may use it as is necessary for the exercise of other council functions where it is satisfied that the personal information is reasonably necessary for the exercise of such functions.
- For further information on how Shoalhaven City Council manages personal information, please refer to our [Privacy Management Plan](#).

☐ I acknowledge that I have read and agree to the Privacy Protection Notification

Applicant Details

Full Name <u>Tony Sattler 0424 545 861</u>	Your Mailing Address <u>57 Murramarang Rd</u>
Organisation Name (optional) <u>Bawley Point, Kidaro</u>	Suburb <u>Bawley Point</u>
Contact Number <u>Termel Community Association</u>	State <u>NSW</u>
Email Address (optional) <u>tony@sattler.net.au</u>	Postcode <u>2539</u>

☒ I agree to receive correspondence at the above email address

Details of Request

- ☒ PROPERTY – Example: development applications, planner's reports, consents and plans, property history
- ☐ GENERAL RECORDS - Example: previous decisions of Council, records of Council's response to service requests, local history material, infrastructure maintenance records

Property Information (complete this section if you selected property)

Lot & DP Number (if known) <u>Lot 30 DP 1183066</u>	State <u>NSW</u>	<u>Tasman Holiday</u>
Property Address <u>381 Murramarang Rd</u>	Postcode <u>2539</u>	<u>Parks</u>
Suburb <u>Bawley Point</u>		

What are the documents you would like to access? set out on next page - See Attachment.

- ☐ Notice of Determination – The City of Shoalhaven's decision about whether or not to approve a development application includes conditions of consent.
- ☒ Assessment Reports – Reports by planning staff assessing development applications and making recommendations about consent.
- ☐ Building / Development Reports - Drawings of the proposed/ approved development.

Office Use Only

Related Policies: POL23/43	Issue Date: 16/07/2024
TRIM Form Number: 747	Review Date: 16/07/2026
Owned by (Directorate): City Performance	Version Number: 4



Is there anything else you would like to tell us about your request?

Please be as specific as possible in describing the information you need. This will help in identifying the relevant subject matter experts and help them find what information there may be as efficiently as possible.

Please be as specific as possible:

Our requested documents are Listed on the attached Schedule.

Property Owner's Consent

If you are seeking access to property files (eg Building & Development files), and you are not the owner of the property, it will expedite your application if the current owners consent is provided at application stage. Please note this is not a mandatory field.

If you have owner's authorisation via alternative document/email, please attach:

Full Name of Owner Tasman Holiday Parks
Owners Property Address 381 Murramarang
Suburb Road, Bowley Point.
State NSW
Postcode 2539

Owners Contact Number _____

Owners Email Address _____

I have consent from the owner for Council to:

- ☐ Allow inspection of the documents requested in this application
☐ Provide copies of any documents requested in this application

General Records (complete this section if you selected General Records)

What is the date range for the records you are requesting? Apr March 2024 to May 2025

Describe the information you require:

Please be as specific as possible in describing the information you need. This will help in identifying the relevant subject matter experts and help them find what information there may be as efficiently as possible.

Please be as specific as possible:

Form of Access

How do you wish to access the information?

- ☒ Inspect the document/s
☒ A copy of the document/s

} by email.

Signature: _____

Date: _____

22.4.25

Privacy Notification: The information on this form is being collected by Shoalhaven City Council and supports your request for access to personal information from a public register. The declaration will be used by Council staff for the purpose of determining your request. The provision of this information is voluntary however, without it Council may not be able to process your request. You may apply to Council for access to this information at any time.

Tasman Holiday Parks

Schedule of Documents Requested.

We would like to receive all documents, from Council to Tasman and from Tasman to Council, and also any internal correspondence between Council officers, and/or between Council officers and Councillors/Mayor, over the last 12 months, relating to compliance and operational performance of the Tasman Tourist Parks Sewerage Management System - As set out below:

1. Current Operation and Management (O & M) Plan by White Head & Associates, for onsite Sewage Management System at Racecourse Beach Tourist Park – 381 Murramarang Road, Bawley Point.
2. Any testing results from the Onsite Sewage Plant Racecourse Beach, for the last 12 months
3. Any Annual report provided by Tasman Tourist Park for the onsite Sewage Plant in the last 12 months.
4. Any correspondence from the Council (SCC) to Tasman Tourist Park in the last 12 months relating to the Onsite Sewage Plant and/or management of the same.
5. Any correspondence from Tasman Tourist Park to SCC (Council) in the last 12 months relating to the Onsite Sewage Plant.
6. Any internal correspondence within Council for the last 12 months – particularly by SCC Council Officers/Engineers concerning the performance of the Racecourse Tasman Tourist Park Sewage onsite plant.
7. Any independent capacity checks by council officers or their consultants to confirm plant treatment capacity in comparison to peak forecast park users numbers both for now 2024/5 and likely growth in usage to year 2030.



Racecourse Beach Tourist Park

On-site Wastewater System

Presented to a meeting of members of the Bawley
Point Kioloa and Termeil Community Association
9th April 2025

This presentation is for discussion purposes only
and is not intended for publication



Acknowledgement of *Country*

Walawaani (welcome),

Shoalhaven City Council recognises the First Peoples of the Shoalhaven and their ongoing connection to culture and country. We acknowledge Aboriginal people as the Traditional Owners, Custodians and Lore Keepers of the world's oldest living culture and pay respects to their Elders past, present and emerging.

Walawaani njindiwan (safe journey to you all)

This acknowledgment includes Dhurga language. We recognise and understand that there are many diverse languages spoken within the Shoalhaven.

What is Council's Involvement in On-site Wastewater?

Local Government Act 1993

- S.68 Local Government Act 1993
- Compliance with Performance Standards
- Approval to Operate
- Risk based assessment – approval for 1 or 5 years

Protection of the Environment Operations Act 1997

- Council is the Appropriate Regulatory Authority for pollution matters that are not licensed by the NSW EPA
- Wastewater systems require a Licence if they are larger than 2500 person equivalent or 750kL per day
- Pollution Offences
- Clean Up Notice
- Prevention Notice

44 Performance standards for operation of system of sewage management

- (1) A system of sewage management must be operated in a manner that achieves the following performance standards—
- (a) the prevention of the spread of disease by micro-organisms,
 - (b) the prevention of the spread of foul odours,
 - (c) the prevention of contamination of water,
 - (d) the prevention of degradation of soil and vegetation,
 - (e) the discouragement of insects and vermin,
 - (f) ensuring that persons do not come into contact with untreated sewage or effluent (whether treated or not) in their ordinary activities on the premises concerned,
 - (g) the minimisation of any adverse impacts on the amenity of the premises and surrounding lands,
 - (h) if appropriate, provision for the re-use of resources (including nutrients, organic matter and water).





Whitehead & Associates

Environmental Consultants Pty Ltd

2/13 Industrial Drive, North Boambee Valley NSW 2450 Australia
Telephone +61 2 6651 1512
Email: mnc@whiteheadenvironmental.com.au

Operation and Management (O&M) Plan

**for Onsite Sewage Management System at
Racecourse Beach Tourist Park, Bawley Point**

August 2024

Table 1: Wastewater Generation Summary

Source	Daily Wastewater Loads (L)				Flow Peaking Factor (%)	Maximum Expected Wastewater Flow (L/hr)
	Wastewater Flow Allowance (L/person/day) ¹	Persons Per Unit	Number of Units	Design Wastewater Load (L/day)		
Permanent Residence	120	4	24	11,520	300	1,920
Camp Site ²	100	4	168	67,200		11,200
Short Stay Cabin (includes 91 existing cabins and 18 new cabins) ³	120	6	109	78,480		13,080
Additional 6 Short Stay Cabins	120	6	6	4,320		720
Off-Peak Wastewater Load (10% occupancy)				10%	16,152	2,692
Middle (Shoulder) Season Wastewater Load (30% occupancy)				30%	48,456	8,076
Peak Wastewater Load (50% Occupancy)				50%	80,760	13,460
Current Maximum Wastewater Generation Potential for the Park				100%	161,520	26,920

Notes

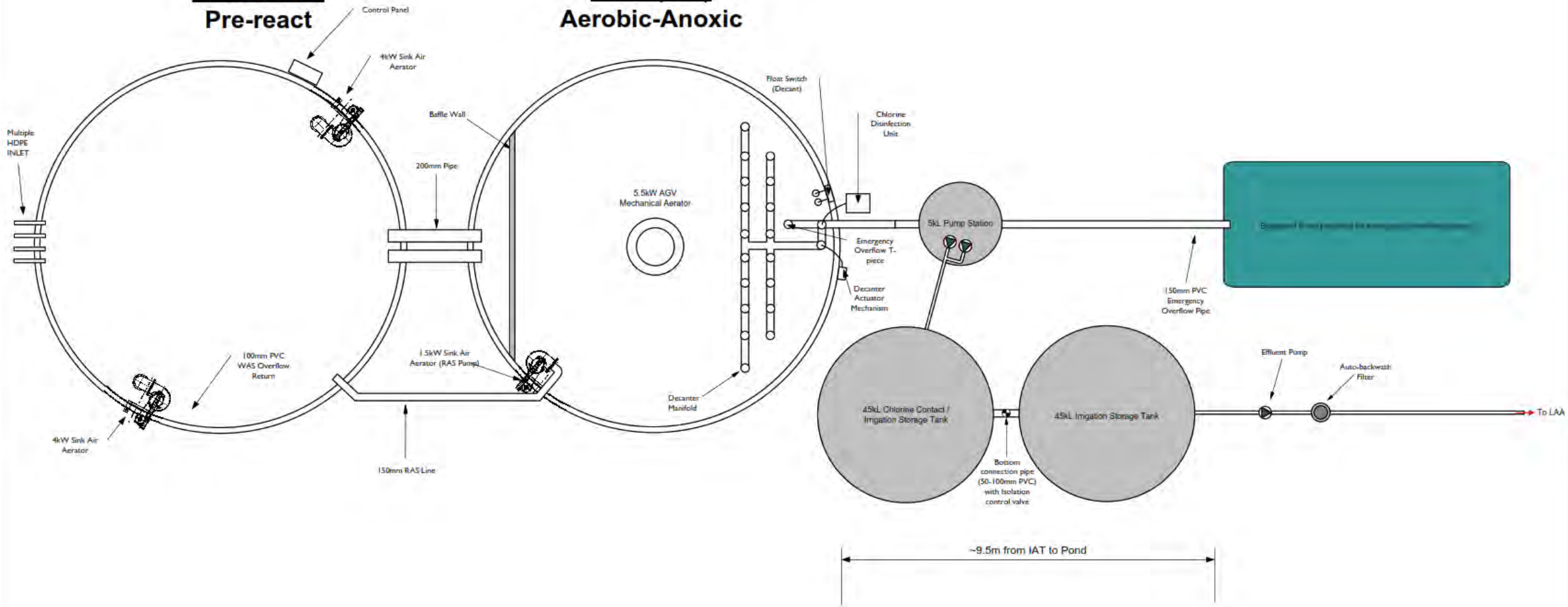
1. Based on the flow allowance for campsites in Table H4 in AS/NZS 1547:2012.
2. 5 x Campsites replaced with 5 relocated beach front short-stay cabins.
3. Cabin occupancy ranges from 4 to 8; averaging 6 persons/cabin.

Table 2: Wastewater Generation Summary

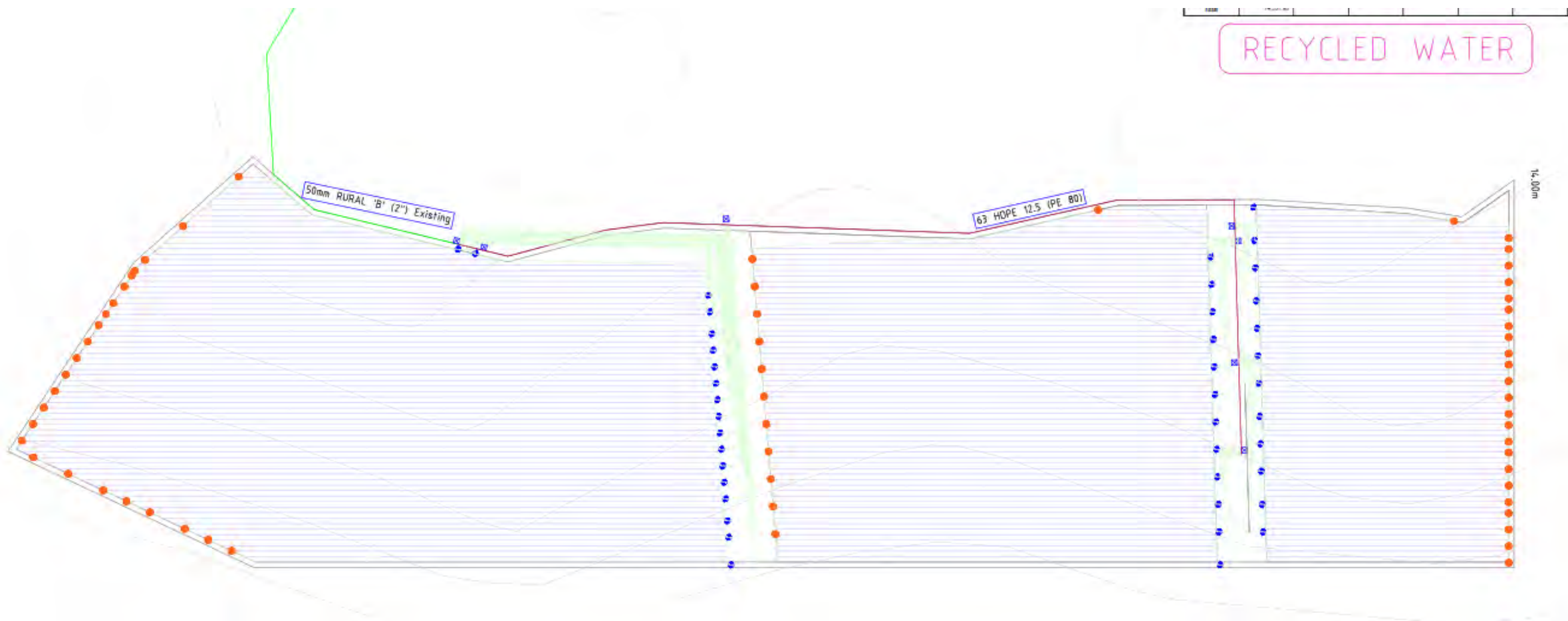
Parameter	Unit	Concentration Limit
5-day Biochemical Oxygen Demand (BOD ₅)	mg/L	≤30
Total Suspended Solids (TSS)	mg/L	≤45
Faecal or Thermotolerant Coliforms (FC)	cfu/100mL	N/A
Total Nitrogen (TN)	mg/L	~25
Total Phosphorus (TP)	mg/L	~10
pH		6.5 – 8.5

**Demand Aerated
Tank (DAT)
Pre-react**

**Intermittently Aerated
Tank (IAT)
Aerobic-Anoxic**







- NETAFIM AIR VALVE (GRAY)
- NETAFIM PURGE VALVE (BROWN)
- Mini Sigma 50mm 130µm
- 40mm Indexing Valve 6No.
- Water Supply

1. This drawing is intended for hydraulic presentation purposes only. It is not to be used as a survey drawing.
2. Air valve positions to be verified on site and installed at high points.
3. Dimensions and elevations to be confirmed on site prior to commencement of works.
4. Information and utilization of existing infrastructure is at clients own risk.
5. If any products other than specified in the drawing are used, it is at the clients own risk.

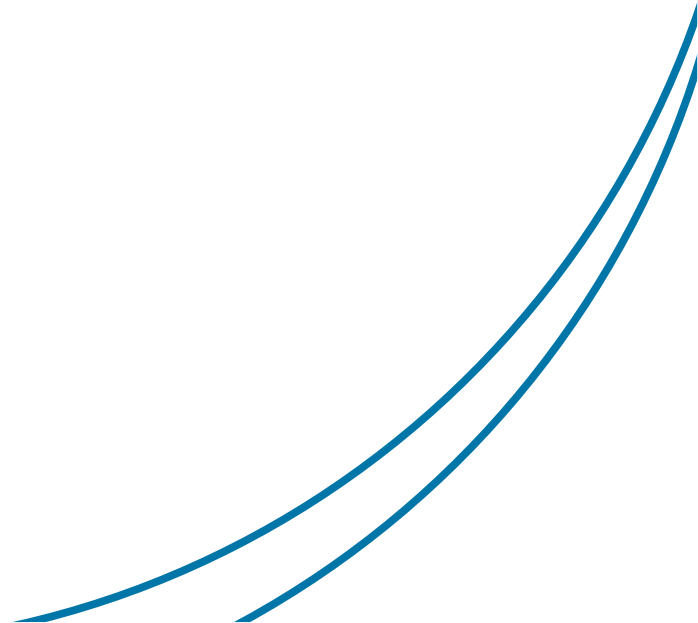
Nutrien
Water

Client: Tasman Tourism

Project: Racecourse Beach Effluent

Address:

Response to specific questions

- Status of 2023/2024 Annual Report –
 - A draft report has been supplied and feedback has been provided by Council to the Park management.
 - Operation and Management Plan
 - The Park are currently operating under an updated 2024 O&M Plan. The plan was update to reflect the changes to disinfection and bypass of the pond.
 - There is improvement required to comply with the effluent monitoring requirements.
 - Elevated Faecal coliform results have been reported from the plant. Improved disinfection process has been implemented.
 - Contractor/ Specialist Oversight
 - The Park has a contractor engaged to carry out the bimonthly checks listed in the O&M Plan.
 - Current approval conditions – tests and frequency
 - The current approval to operate includes standard conditions of approval.
 - The approval to upgrade the plant and disposal area (DR22/1564) included specific conditions including compliance with an Operation and Management Plan approved by Council.
 - The O&M Plan specifies the maintenance and monitoring requirements for the plant and disposal area.
 - The 2024/25 approval to operate has not yet been issued and is being reviewed.
- 

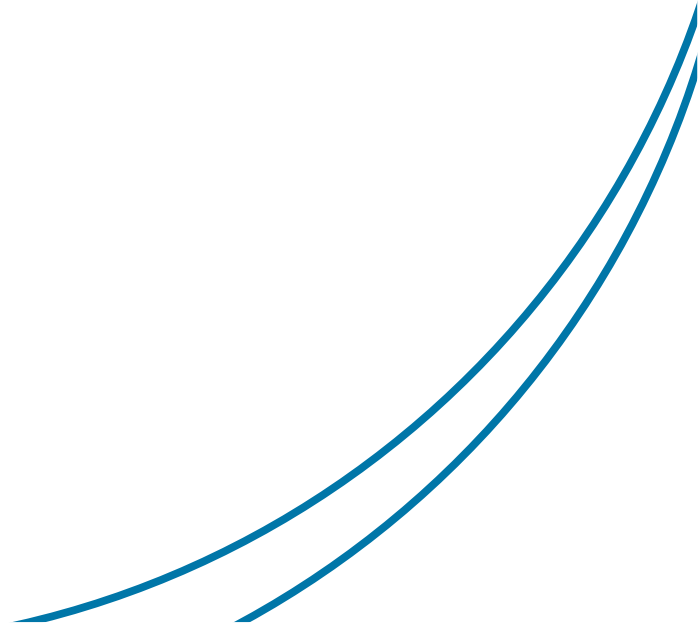
Response to specific questions

- Comparison to Council Sewage Treatment Plants
- Bendalong STP Licence 12357
- Council licence conditions are generally lower, however higher volume, larger total load

Assessable Pollutant	Load limit (kg)
BOD (Enclosed Water)	920.00
Nitrogen (total) (Enclosed Water)	1550.00
Oil and Grease (Enclosed Water)	180.00
Phosphorus (total) (Enclosed Water)	1260.00
Total suspended solids (Enclosed Water)	920.00

Pollutant	Units of Measure	50 percentile concentration limit	90 percentile concentration limit	3DGM concentration limit	100 percentile concentration limit
BOD	milligrams per litre		10		15
Faecal Coliforms	colony forming units per 100 millilitres		200		600
Nitrogen (ammonia)	milligrams per litre		2		5
Nitrogen (total)	milligrams per litre		10		15
Oil and Grease	milligrams per litre		2		10
pH	pH				6.5-8.5
Phosphorus (total)	milligrams per litre	7			10
Total suspended solids	milligrams per litre	5			20

Response to specific questions

- Effluent Engineering Report for sand dune discharge
 - The amended effluent disposal area (EDA) was approved in 2022
 - The application was supported by a detailed review of the sewage treatment plan and a site and soil assessment for the EDA prepared by Whitehead & Associates.
 - The hydraulics of the irrigation area were designed by Nutrien
 - Location of effluent disposal area in relation to the property boundary
 - See aerial next page
 - Water quality in the creek
 - Creek water quality is not monitored.
 - Pollution complaints are investigated. Last assessed 7/4/2025.
 - Caravan greywater hoses
 - Caravans are required to dispose of greywater without risk to the environment.
 - The caravan park is inspected annually for compliance
 - Complaints are investigated.
- 



Summary

- Council is satisfied that the STP and irrigation area meets the performance standards required by the Local Government Act.
- Not all tests listed in the O&M plan have been carried out.
- Next approval will require full implementation of the O&M Plan.
- An E.coli compliance limit will also be included. Limit yet to be set, however <1000 cfu/100mL would be suitable. (AGWR 2006)

Table 1: Performance standards for irrigation water quality					
Landscape irrigation — trees, shrubs, public gardens, etc					
5.0	Secondary treatment or primary	0.5–2.0	Combinations of:		• BOD <20 mg/L ^d
3.5	treatment with lagoon detention	0.5–2.0	• microspray	2.0	• SS <30 mg/L ^d
4.0		1.0–3.0	• drip irrigation	4.0	• <i>E. coli</i> <1000 cfu/100 mL (if not
			• no public access	3.0	disinfected)
Commercial food crops consumed raw or unprocessed					



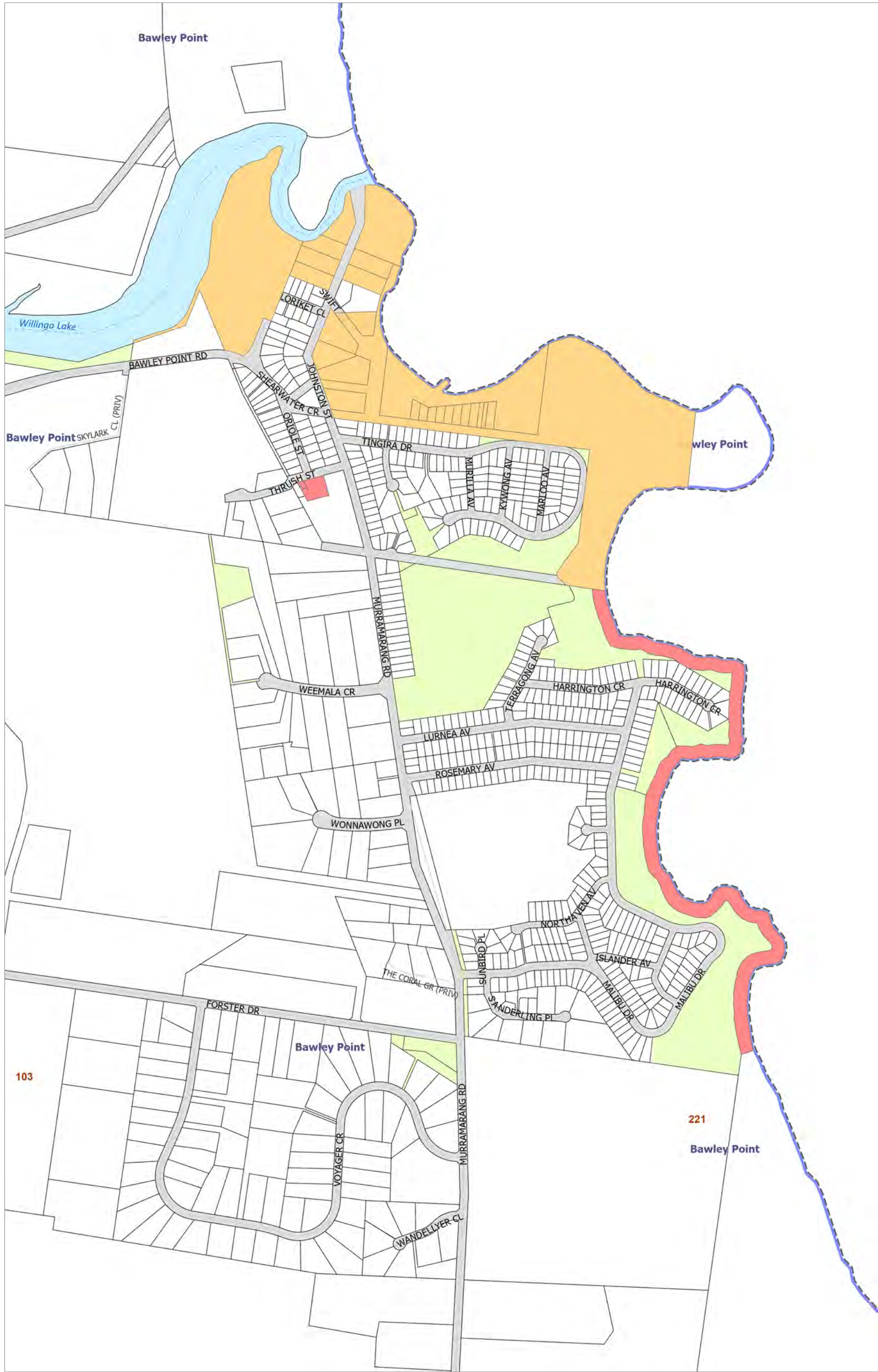
- Legend
- Dual Classification
 - Crown Land
 - Trust Manager
 - CCM
 - Other
 - Community Land
 - Operational Land
 - Locality
 - SCC Boundary
 - Water Centreline
 - Railway Centreline
 - Road Centreline
 - Cadastre
 - Road
 - Waterway

Notes

Disclaimer:
The information presented in this document is provided as a general reference and is based on various sources. It should be noted that the accuracy, currency, and reliability of the data contained within this document cannot be guaranteed.



Print Date: 2-Apr-2025
Print Size: A3



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1: 9,000

0 0.18 0.36 0.72 1.44 Kilometers

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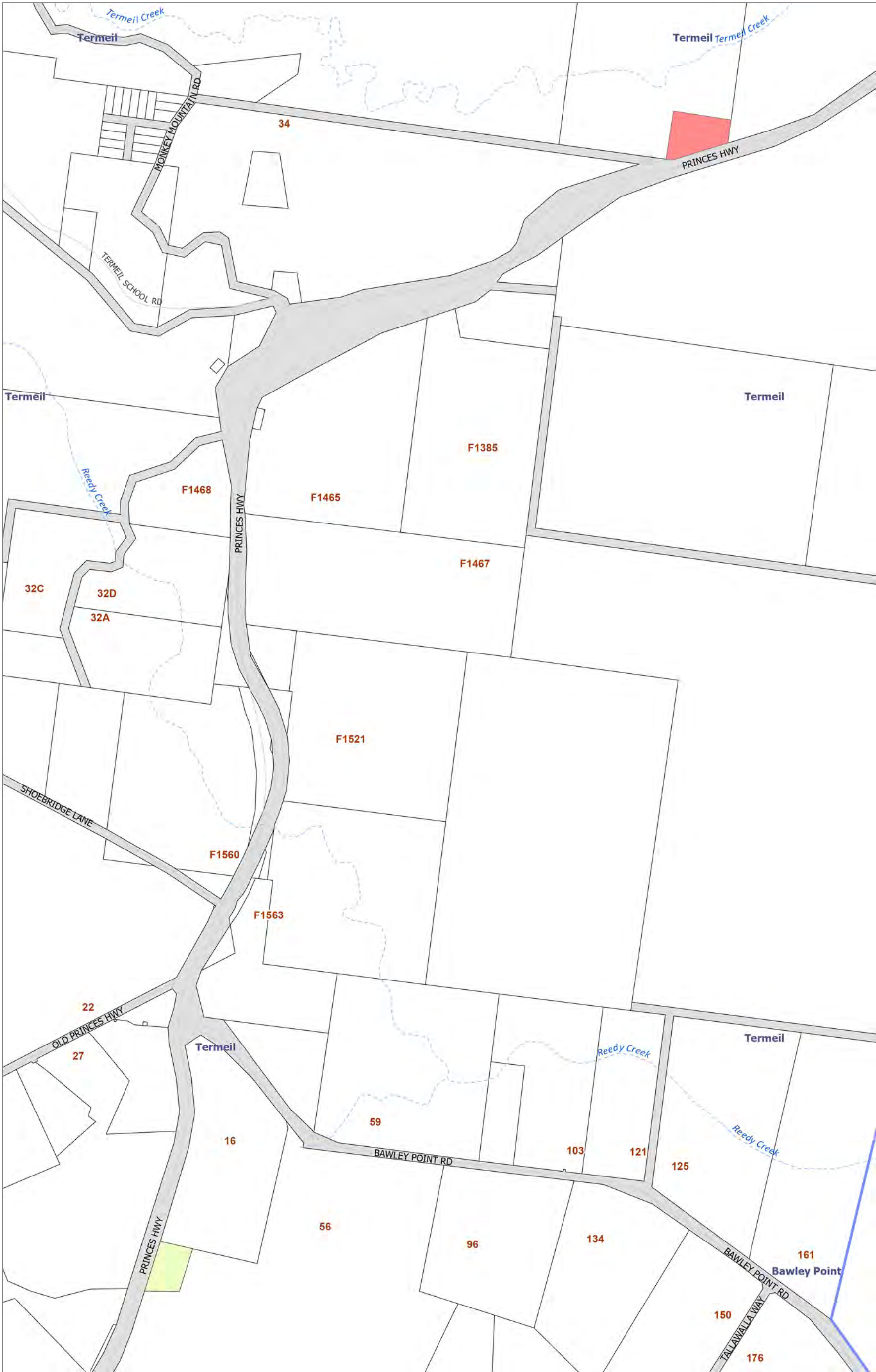
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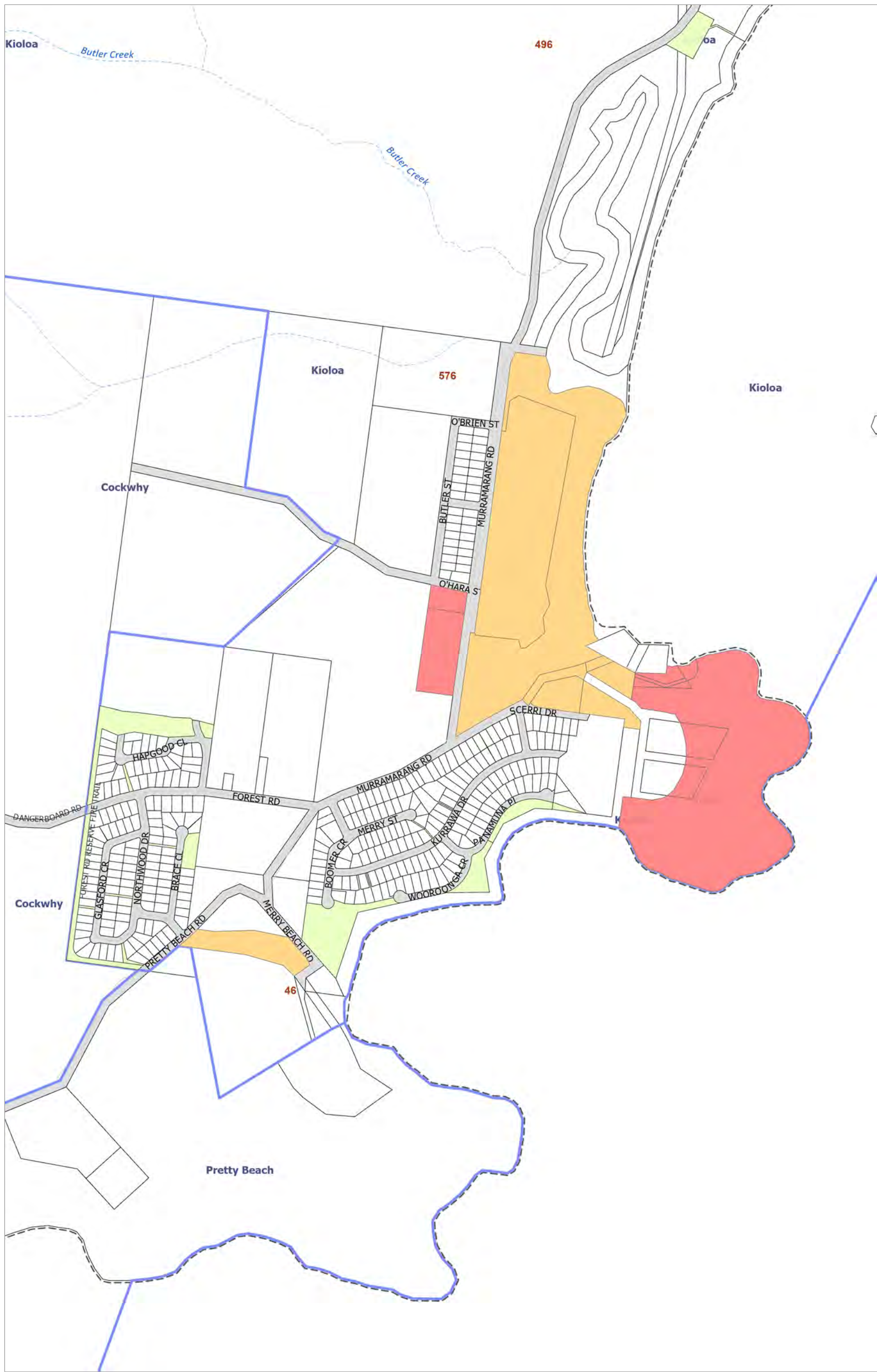
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