



**BAWLEY POINT KIOLOA AND TERMEIL COMMUNITY ASSOCIATION
MINUTES
6.00pm on MONDAY 6th March 2023**

1. **Welcome and Acknowledgement of Country**
2. **Attendance** - Luci Somers (LS), Tony Sattler (TS), Paula Mullins (PM), Lurlene Eve (LE), Carrie Jansma-Smith (CJS), Renee Skwarko (RS), Moira Heath (MH),
3. **Apologies** - Rob Jansma
4. **Minutes of February Committee Meeting and January General Meeting - follow up actions not covered elsewhere**
5. **Correspondence IN** -
 - Email from Paul McKenzie re CC and area in Kioloa
6. **Correspondence OUT** -
 - CCB - Review - comment from Lurlene re public liability insurance plus comments on policy from Moira submitted to the Policy Review Comments. Both done on behalf of BPKTCA
7. **Governance, Administration and Management**
 - Financial - Treasurer's Report - LE tabled the February Financial Report. This report was accepted unanimously. LE also announced that the BPKTCA's application for charity status was successful. This status enables the CA to claim back any tax paid on items. Unfortunately it does not enable donations to be tax deductible.
 - Department of Fair Trading Reports - Any Update - No update at this time.
8. **Sub Committee Reports**
 - Community Connect - meeting held between Council, some members of the sub committee and two builders to discuss community pours at either end of the path. Cec Skwarko (CS) has agreed to co-ordinate a pour at Kioloa and Ean Beard (EB) has agreed to co-ordinate a pour outside Racecourse Beach CP. It was noted that in some of the racecourse beach section, the concrete will need to be 150mm thick. MH requested Council pay for the concrete for both pours, which are approximately 100m each or provide BPKTCA with a loan. Conversations with Council will continue on their financial input into the pours. It is hoped that both community pours will occur prior to the end of May 2023. Grant options have been also sent to Council to try to fund the finalisation of the path plans from Shelly Beach to Kioloa. The sub committee to meet and continue to follow up with Council and the builders providing feedback to BPKTCA. **Action: Sub Committee**
 - Constitution Review - TS advised two further additions to the constitution - one related to Minimum Committee Representation on BPKTCA and one related to Conflict Of Interest. As

we need to give a minimum 21 days notice of changes to the Constitution, it was agreed that these changes will be announced at the March general meeting but discussed further and voted on at the May General Meeting. Advertisements to be placed in the local paper, on local notice boards and on our website in April. **Action: TS**

9. Other Reports

- Kioloa Report - No separate report
- Termeil Report - No separate report
- Bawley Point Report - No separate report

10. Current Projects

- Bawley Point Reserve Playground Upgrade - RS advised that this project is ready to go with \$178K in funding. Tender for project to go together with Kioloa Playground upgrade.
- Kioloa Playground Upgrade - RS advised that funding is still being finalised with \$100K committed and a further \$75K grant initially obtained for BP playground being transferred to the Kioloa Playground project. A 'Get Involved' page will be opened by Council soon for the community to provide ideas on the equipment, such as play equipment, shade sails, picnic tables, fences, etc, to be included in the Kioloa playground. Once all input is received and ideas finalised Council will go to tender with BP Playground.

11. **Messenger Article** - this article will include - Constitution amendments (TS), Playground Upgrades (RS), Pathway progress (MH), membership (LE), ACNC charity status (LE), proposed speed limit changes (MH), DA tracking website information (MH). **Action: TS, RS, MH, LE**

12. Other Items

- Strategic Plan - LS advised that Locale Consulting's process is fluid and can be more focussed on projects rather than a plan or vice versa. They would ask the communities what their values and capabilities are and what their projects are, how do the values/ capabilities align with the projects and what are the priorities. Grants can be applied for to enable us to commence this process and Council have previously advised that they will match any grant funding received. Locale Consulting will be asked to address the general meeting in March with next steps to be decided after the general meeting. **Action: LS**
- Willinga Lake - Algae - it was noted that the Lake did seem a bit clearer following the rain. It was agreed a testing kit, which includes testing for faecal matter should be obtained. CJS agreed to follow up with Kathy Stapleton from Lake Tabourie to find out how they got their testing kit. **Action: CJS**
- Meeting Schedule - General Meetings & AGM - Kioloa Hall booked for all general meetings until February next year. It was also agreed that all general meetings will be held at 10am. The general meeting dates are: 26/3, 28/5, 30/7, 17/9 (AGM & GM), 26/11 and 4/2/23.
- Speed Limit - signs & reduction - it was agreed that this issue will be raised again at the next GM and written in the Messenger article with feedback to the Secretary's email. **Action: MH**

13. General Business

- Historical walk - this project has been handed over to Council. LE agreed to contact Allan Baptist to find out where this project was up too
- Fish Tables - Peter White from Marine Rescue rang MH to advise that Council had come to Kioloa Beach to take out the old fishing table and put in a new one in a different spot. We advised Council that a new table wasn't requested. Council decided to take the table elsewhere.
- Website Training - LE and MH undertook Website Training and have already placed some reports and minutes on our webpage including information advising of upcoming meetings.

- General Meeting - the following items are to be discussed at the general meeting in March:
 - Strategic Plan
 - Constitution Changes
 - Update in the Fish Tables - close off of project
 - Proposal for Speed limit change on Murramarang Road from 80 to 70kph
 - Historical Walk - update
 - Membership - increasing our members numbers and increasing our committee member numbers.

14. **Follow up Actions - as itemised above**

15. **Next Committee Meeting - 3 April at 6pm**

16. **Meeting Closed - 7.30pm**