



**BAWLEY POINT, KIOLOA AND TERMEIL COMMUNITY ASSOCIATION**  
**Executive Committee Meeting- 6.00pm on Wednesday 5<sup>th</sup> January 2022**  
**MINUTES OF MEETING**

**1. Welcome and Acknowledgement of Country – Moira Heath**

**2. Attendance:** Moira Heath, Lurlene Eve, Beverley Saunders, Carrie Jansma-Smith, Jamilla Wood, Tony Sattler, Azalea Sattler, Claire Stephenson

**3. Apologies:** Owen McTavish, Luci Somers, Kerry Callaghan, Bob Jansma, Renee Skwarko, Roger Lucas

**4. Minutes last Committee Meeting 1<sup>st</sup> December 2021. Acknowledged as read and accepted by email.**

*Moved: Beverley Saunders*

*Seconded: Lurlene Eve*

*Carried*

**4a) Business Arising from minutes – not included in the agenda elsewhere - nil**

**4b) Actions carried over – not included in the agenda elsewhere**

- Flashing signs for speed control. Too late to organise for this Christmas holidays but Rob & Carrie will follow up for Easter holidays. There will likely be a hiring fee.

**5. Correspondence IN**

- Letter of resignation from Roger Lucas
- Council re Kioloa and Bawley Point Playground upgrades
- Council outlining the details of easing of Covid restrictions which apply to the Community Hall
- Marine Park Proposal update.

**6. Correspondence OUT**

- Letter and card thanking Barrie Ellis for his service of many years to the community in various roles with BPKTCA

**7. Governance, Administration and Management**

**7a) Membership** The Public Officer must keep a membership list. Moira Heath to provide viewing rights of the live membership list to Karin Lucas.

**7b) Constitution –** No activity from sub committee

**7c) Financial-** Lurlene tabled the Treasurer's Report.

*Motion: To accept the Treasurers Report as presented*

*Moved: Lurlene Eve*

*Seconded: Beverley Saunders*

*Carried unanimously*

**7d) Committee Member Resource Folder –** Moira Heath to follow up with Roger Lucas.

**8. Subcommittee reports**

**8a) Community Connect –** Beverley Saunders to ask Barrie Ellis to meet with Owen McTavish to handover any information/documentation.

**8b) Recreation Hub –** Waiting results of the community survey

**8c) Microgrid –** Move to Check List of items to be reviewed as information becomes available.

**9. Other Reports**

**9a) Kioloa Report -** no report provided

**9b) Termeil Report –** no report provided

**9c) Bawley Point Report –** no report provided

## 10. Current Projects

- 10a) **Defibrillators** – Lurlene continues to work seeking best AEDs, costs, maintenance etc. Luci Somers established a GoFundMe Page to raise money for AEDs at Bawley Shops and Merry Beach shops. Luci needs to organise bank account details before the site can be activated. She also wanted to confirm the text that she has written for the page before she finishes the set up. Proposal to send out on MailChimp when site is ready to go.
- 10b) **Bawley Point Reserve Playground upgrade.** No update
- 10c) **Bus Stops and Shelters** – Jamilla Wood to follow up with Council
- 10d) **Willinga Lake Water Quality** – Karen Jones has agreed to monitor the water quality on our behalf and will undertake training if and when we obtain our own water testing kit. In the interim she will be in contact with council to make sure that scheduled testing is taking place. Adam Martin has advised that he can obtain the testing kit and training at no cost from Ozfish. Adam will get back to us with further information
- 10e) **Bawley Beach Reserve BBQ table and seating** – Kerry Callaghan. Council to undertake letter box drop in Johnston & Tingira.
- 10f) **Community asset maintenance** – No update
- 10g) **Process and Submission Form** – Owen McTavish. Ongoing.
- 10h) **Kioloa Playground upgrade** – Renee Skwarko. No update.
- 10i) **Fishing Tables upgrade** – Adam Martin. The concept was well received at the General Meeting on 5/12/21. Adam advises that the next step would be to organise meetings at both sites with interested community members to discuss design ideas and to gauge what the community thinks is appropriate. Adam will organise dates. Invitation to be sent on MailChimp

## 11. Social and Community

- 11a) **Magnusson thank you lunch** – Unfortunately it has been many months since Charlie & Linda left the area. Deemed too late to pursue this idea.

## 12. Communication

- 12a) **Website** – to be removed from future agendas. Updates will be provided if required.
- 12b) **Messenger** - Moira to compile the Messenger article
- 12c) **Mailchimp** – to be removed from future agendas. Updates will be provided if required.
- 12d) **General Meeting 5 December 2021.** Discussion about items that we need to follow up:

- Parking at Bawley Beach Reserve
- BBQ at Kioloa Playground
- Speed limits/inhibitors
- Funding by direct approach to local members
- Kioloa - communication

## 13. Other Items

- 13a) Official acknowledgment and thank you to Barrie Ellis for all the work he did for the Community Association and Community Connect. Letter and card sent
- 13b) Association re branding – Owen McTavish. Held over
- 13c) Change of meeting night. Monday to be the new meeting night if we can find a venue. There is no availability at the Community Hall. The meeting must take place in a council owned property due to Public Liability Insurance coverage. Lurlene will enquire if we can use the tennis hall.

## 14. General Business

- 14a) **General Meeting Sunday 23 January 2022. 4pm. Kioloa Community Hall.** Discussion about items to be included in the agenda to keep the meeting brief.

## 15. Checklist of other issues to be raised if required

- 15a) Coastal Walk. Update from Council sent on Mailchimp
- 15b) Gantry Historical Walk. Nothing to report
- 15c) Gannet Beach Viewing Platform. Nothing to report
- 15d) Microgrid

## 16. Actions

- 16a) Flashing signs for speed control – Rob & Carrie
- 16b) Access to member list for Karin Lucas, P.O. - Moira Heath
- 16c) Constitution Sub Committee – Tony Sattler & Rob Jansma

- 16d) Committee Member Resource Folder – Moira Heath to follow up with Roger Lucas.
- 16e) Meetings at Bawley boat ramp & Kioloa boat ramp re fishing table upgrade – Adam Martin
- 16f) Community Connect – Owen McTavish.
- 16h) Community Connect - Beverley Saunders to speak to Barrie Ellis asking for assistance/information
- 16i) Process Submission Form – Owen McTavish
- 16j) Association re branding – Owen McTavish
- 16k) Water Testing Kit – Adam Martin
- 16l) Change of nights for Exec meeting – Lurlene Eve
- 16m) Funding for projects by direct approach to local members – Adam Martin

**17. Next Committee Meeting – Wednesday 2<sup>nd</sup> February, 2022. 6pm**

**28. Meeting Closed – 8pm**