



EXECUTIVE MEETING 7TH FEBRUARY 2022 MINUTES

1. Welcome and Acknowledgement of Country – Moira Heath

2. Attendance: Moira Heath, Lurlene Eve, Carrie Jansma-Smith, Jamilla Wood, Tony Sattler, Owen McTavish, Kerry Callaghan, Bob Jansma, Renee Skwarko

3. Apologies: Luci Somers, Beverley Saunders, Adam Martin

4. Minutes last Committee Meeting 5th of January 2021. Acknowledged as read and accepted by email.

Moved: Moira Heath

Seconded: Jamila Wood

Carried

4a) Business Arising from Minutes – not included in the agenda elsewhere – nil

5. Correspondence IN

- Council – WILLINGA PARK PLANNING PROPOSAL – GATEWAY DETERMINATION. Sent to Mailchimp subscribers
- Council – recovery newsletter issue 21. Sent to Mailchimp subscribers
- Adam Martin- Various RE Water testing kits and fish cleaning facilities upgrade. Sent to Vice President
- Email received from Patricia White – movement forward of Dog Policy which is still in a draft state and onsite meeting to be held surrounding the illegal camping issues

6. Correspondence OUT

- Letter of support to Telstra re regional connectivity programme
- Email to council. Patricia White and Liza Butler. Thanking them for their attendance at our meeting and their assistance re concerns about Dogs off leash and Illegal camping.
- Mailchimp – GoFundMe for Defibs
- Email to John Meyer, Kioloa Village Forum. Detailing inclusion of items in the asset maintenance list that he raised at the General Meeting 5/12/21

7. Governance, Administration and Management

7a) Financial – Lurlene tabled the Treasurer's Report>

Motion: To accept the Treasurers Report as presented

Moved: Lurlene Eve

Seconded: Jamila Wood

Carried Unanimously

7b) Community Association Not for Profit – Waiting for public officer to action and new public officer to be registered. Form has been posted.

7c) Committee Member Resource Folder

The information to be included in each folder:

- Ward 3 Council Members & their Contact Details
- Council Contacts for our current projects - Community Connect, Rec Hub (if we have one), playgrounds.
- Constitution of CA - possibly a link
- Council's Code of Conduct – possibly link due to length
- Committee Contact Details

- Sub Committees - Secretary or Chair details or both

Lurlene to update contact list

7d) President – Owen to fill casual vacancy until the next AGM

7e) Secretary – Secretary position is now vacant. In need of someone to fill this position until the AGM.

8. Subcommittee reports

8a) Community Connect – No changes. Owen has not heard from SCC contact. Will follow up. Trailer requires maintenance, Men's Shed have been approached to do this.

8b) Recreation Hub – Waiting results of community survey. Is on the agenda to be discussed at the first council meeting to be held on the 8th of Feb

8c) Constitution Review – Constitution to be taken to a Special Meeting in March. Draft resolution and changes to be presented for a vote

9. Other Reports

9a) Kioloa Report – No report provided. Interim Village works. Discussion surrounding who's responsibility. Most fall on Council. Items will be added to maintenance list and council notified. Kioloa representative to be informed.

9b) Termeil Report - No report provided.

9c) Bawley Point Report - No report provided.

10. Current Projects

10a) Defibrillators – Lurlene has been speaking with providers to determine what is the best material for our coastal environment. Costing is \$2999 for main unit + \$500 for casing to provide "stable environment" protected from the sea salt. She has also spoken to council re signage. Lurlene to give report to Sport and Rec and for inclusion in the next Messenger

10b) Bawley Point Reserve Playground upgrade – No update

10c) Bawley Beach Reserve BBQ table and seating – no update. Hopeful for installation in Feb.

10d) Community asset maintenance – no update

10e) Process and submission Form – no update

10f) Fishing Tables Upgrade – Upcoming letter box drop for both Villages. Informal Information sessions set for 6th of March at Bawley Boat Ramp and the 13th of March at Kioloa Boat Ramp. Community Association to organize pamphlets

11. Communication

11a) Messenger – Kerry to send information regarding installation of new picnic table at Boomer Crescent to be included in next copy

12. Other Items

12a) Association rebranding – General discussion. Removed from agenda

12b) Willinga Lake water quality – Adam Martin has a verbal agreement for free testing kits and training on how to use these. He will follow up on this. Thank you note needed for Adam.

13. General Business

13a) Accessibility Committee – General discussion if Shoalhaven City Council have this? Kerry to follow up

13b) Energy Email - We are interested in finding out more information. Bev to follow up via email

13c) Netball facilities – Community to refer to Sport and Rec if this is of interest to them

13d) Signatures on Community Association Bank Statement – Barrie Ellis, Roger Lucas, and Beverly Saunders to be removed. Owen McTavish and Renee Skwarko to be added.

14. Actions

14a) Flashing signs for speed control – Bob & Carrie

14b) Constitution Sub Committee – Tony Sattler & Rob Jansma

14c) Bev to organise pamphlets for Fishing Table information sessions

14d) Owen to contact Council re Community Connect Project

14e) Men's Shed to advise whether they can perform the trailer maintenance required

14f) Kioloa Representative to be advised of actions re Kioloa Report

14g) Adam Martin to obtain testing kits and organise training

15. Next Committee Meeting – Monday 7th of March, 2022. 6pm

16. Meeting closed – 8pm

14d) Committee Member Resource Folder – Lurlene to update contact list

14e) Meetings at Bawley boat ramp & Kioloa boat ramp re fishing table upgrade – Adam Martin

14f) Community Connect – Owen McTavish. Moria to follow up Trailer maintenance