

Skate Park Sub-Committee – 10 November 2019

Members	Phone	Email
Liza Butler - Chairperson	home 44571447 / Mobile 0478805588	presidentbpkca@gmail.com.au
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Rory Betts-McRae		
Moira Heath		imhh@bigpond.com

APOLOGIES: Roger Lucas, Michael Skwarko, Terry Nicholls, Paul Mullins, Paula Mullins, Rory Betts-McRae

** Moira Heath was the second rep from the BPKCA at this meeting.

Topic	Decisions Actions	Who	When
TERMS OF REFERENCE	The Terms of Reference have been approved by the Community and will be followed at all times. Committee members are "Fact Finders" for the community and will act in this manner at all times.	Committee	Always
Communications	Roger Lucas will be the Secretary for this sub-committee and the main point of contact with SCC. As per the Terms of Reference, all communications are via the BPKCA Executive Committee	Roger and Liza	Ongoing
Meeting Dates	The Committee will meet on the first Sunday of every month at 4pm in the Kioloa Fire Station. Any meetings with SCC or other external bodies there will be a minimum of two Community Association members and two Skate park sub-committee members in attendance.		Ongoing
Ideas for proposed sites	<ul style="list-style-type: none"> • Bawley Reserve • Gannet Beach • Thrush St • Forster Drive • Kioloa • Bawley Shops • Mens Shed • Butlers Creek reserve • Merry Beach • Gantry Car Park 	Minuted	Seek further advice from SCC

Next steps	Arrange meeting with SCC staff to advise this committee on: <ul style="list-style-type: none"> • The process to be followed • Suitability of proposed sites • Document all meetings and report back to the BPKCA Liza has contacted SCC and is waiting on a date from Council. NO MEETING ON 1 DECEMBER – meeting with SCC will be the December meeting.	Liza and Roger to organise date and advise all skate park committee members and BPKCA committee	Date of meeting to be advised ASAP. Not to be held on a Tues day.
Community Consultation & information sharing	All minutes, correspondence reports etc are public documents and will be available via the BPKCA website. All information is to be conveyed at public meetings by the BPKCA	Roger Lucas and Liza Butler	Ongoing

MEETING CLOSED AT 3:30 pm