



**BAWLEY POINT & KIOLOA COMMUNITY ASSOCIATION**  
**Executive Committee Meeting - 6.00pm on Wednesday 2nd June 2021**  
**MINUTES**

1. Welcome – PRESIDENT
2. Attendance: Luci Somers, Jamilla Wood, Barrie Ellis, Owen McTavish, Bob Jansma, Carrie Jansma, Roger Lucas, Lurlene Eve
3. Apologies: Kerry Callaghan, Beverley Saunders, Moira Heath, Liza Butler, Renee Skwarko, Claire Stephenson
4. Minutes last Committee Meeting 5th May 2021. Acknowledged as read and accepted by email.
  - a) Business Arising from minutes: NONE
  - b) Outstanding Actions
    - Thank you letter to Charlie and Linda - Luci SEE ACTION (a)
    - Books to Terry Nicholls - Roger SEE ACTION (b)
    - Defib signs - contacted two companies/researched different varieties of signs, they will need to include maps (“you are here”) Continued research needed, including getting permission from Council to use sign posts SEE ACTION (c)
      - 6 aluminium signs \$264. plus \$110 for installation.
      - 2 corflute angled signs \$125
    - Bus stop survey - Renee to continue work on this
5. Correspondence IN
  - a) email from Phil Costello (forwarded on Sunday 30) - Regarding Council’s DA process. Potential overhaul of the Community Consultation process is relevant in light of the BlazeAid DA. Discussion about BPKCA’s role in notifying the community of DAs in the area. Information is readily available on the Council website.

MOTION: that we will put a link to the Council’s Development Application list on the BPKCA website and notify the community of the new link through The Messenger, the minutes, and at the next General Meeting

Second: BOB JANSMA  
UNANIMOUS  
SEE ACTION (d)
  - b) email from Barbara White - regarding change to General Meeting minutes, which Barrie and Luci had already updated and replied to
6. Correspondence OUT
  - a) Letter to Daryl Leslight about Defib at shops - No reply as yet
  - b) Letter to Council RE: Chain at Playground - have received a phone call saying that the playgroup has been looked at, and it is up to code for the age level it is designed for. To

follow up and ask for this in writing so we have something to reply to follow this issue up.  
SEE ACTION (e)

c) Reply to Barbara White Re: amendment to May General Meeting Minutes

7. Finance Report

- not available

8. Current projects

a) Gantry Historical Walk - Alan NIL CHANGE

b) Gannet Beach Viewing Platform - Kerry NIL CHANGE

c) Boomer Crescent Reserve Table and Chairs - Kerry NIL CHANGE

d) Bawley Reserve - additional BBQ and table - Kerry NIL CHANGE

e) Community connect - Barrie: Brief update on timeline. Roger mentioned the CC Trailer and it's rust. Discussion about sandblasting/painting, using a tarp to protect, or using a product to deter rust (Owen uses it at his work on Boat Trailers). SEE ACTION (f)

f) Update Coastal Management / Willinga Lake - Owen NIL CHANGE

g) Skate Park – Roger Lucas: Next meeting 9th JUNE. Need to organise to have minutes sent to Barrie/Secretary to have loaded onto BPKCA website. SEE ACTION (g)

h) Murramarang Coastal Walk - Stalled by lack of Government resources. To be taken off the agenda until further notice

i) Solar Initiative / Community Resilience / Microgrid - Roger: Meet with Endeavour 3pm Thursday 3rd June. Will advise of the outcome.

j) Inclusion of word Termeil - Barrie: after no resistance at General Meeting, this will continue to be facilitated.

k) Blaze Aid - Council has been contacted as discussed at May General Meeting. To date we have not confirmed a meeting time. Council suggested Blaze Aid may not take up the DA. SEE ACTION: (h)

l) Meeting with Kioloa representatives / subcommittee / letter - Roger and Barrie met with representatives of Kioloa, and discussed forming a subcommittee for Kioloa residents to bring forth issues pertaining to Kioloa. An "in principle" document was drafted to outline the role of the Kioloa Sub-Committee and it's method of communication and dealings with the BPKCA. Discussion amongst the Executive dealt with issues of "if there is a Kioloa Sub Committee, then there has to be a Bawley Point Sub Committee and a Termeil Sub Committee", as well as the necessity of such a Sub committee, when the current process, of any community member or group having access and being able to raise any matter at any General Meeting they believe to be relevant, as well as having access to attend and observe any Executive meeting and/or raise matters at Executive meetings under invitation. It was decided the official Kioloa Sub Committee was not necessary, or in line with current BPKCA proceedings. However, the consensus was that residents of Kioloa are invited and welcomed to participate in BPKCA process by meeting as a special interest group as required, and reporting and discussing any matters at Executive and/or General Meeting. This is in line with agreements with residents of Termeil in the absence of having any representatives on the Committee.

SEE ACTION: (i)

m) Kioloa Sports fields/Basketball courts - Owen NIL CHANGE

n) Bawley reserve play equipment - Roger SEE ACTION (e)

o) Bus shelters throughout area - Renee - Research continues

- p) Printing receipt books - Lurlene/waiting for Termeil to be added
- q) Appointing external auditor - Lurlene/Roger to write up books
- r) Mail Chimp / Communication / Notification of meetings - Luci: In order to better meet the Community's communication expectations, we should utilise the email mailing list that has been compiled and used by Moira from her personal account. There are more effective ways to send emails to large groups of people. In order to make it more efficient and streamlined Carly suggested using Mail Chimp, as this is customisable, user friendly, free and in line with community needs, as per discussion at the May General Meeting.

MOTION: to set up a Mail Chimp account and input existing mailing list and use this to communicate to members and community: special announcements, notices of meeting, agendas and minutes

SECOND: BOB JANSMA

CARRIED: UNANIMOUS

SEE ACTION (j)

- s) Community Survey - Roger: In order to get a better idea about Community ideas and priorities, a survey should be conducted, the last of which was done about 8years ago.  
Discussion about delivery method of survey  
Discussion about anonymity of survey answers  
Roger suggested putting together a draft survey to circulate between the Executive and to decide on the delivery details at the next meeting.  
SEE ACTION (k)
- t) Community bins - Renee: TBA next meeting

#### 9. Other General Business

Carrie Jansma: Kathy Clifton's resignation from Skate Park Committee - Kathy had been in contact with Carrie to ask if her resignation had been received and if there was any reply to the content of the resignation letter.

SEE ACTION: (l)

MEETING CLOSED 8:20PM

#### Summary of Actions to be taken

- a) Letter to Charlie and Linda - Luci
- b) Books to Terry - Roger
- c) DEFIB signs - Lurlene
- d) DA link on website - Barrie
- e) Follow up council re: information in writing about Bawley Playground - Roger
- f) Inspect and protect Community Connect Trailer - Roger and Bob
- g) Roger to discuss with Carly at next SkatePark meeting to send minutes to Barrie and/or Secretary for uploading to website
- h) Follow up Council for meeting with BlazeAid re: Camp at Kioloa - Roger
- i) Contact Kioloa residents with update Re: Kioloa Subcommittee - Barrie and Roger
- j) MailChimp Account - Luci
- k) Draft Survey - Roger
- l) Reply to Kathy Clifton - Roger

Next Meeting 6.00pm Wednesday 7th July 2021